Board of Trustees

Finance and Human Resources Committee Meeting

April 13, 2015
5:30 p.m.

Ann Richards Administration Building,
Board Room-Pecan Campus-McAllen, TX

SOUTH TEXAS COLLEGE

South Texas College
Board of Trustees
Finance and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus
Monday, April 13, 2015
@ 5:30 p.m.
McAllen, Texas

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code."

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Approval of March 19, 2015 Finance and Human Resources Committee Minutes

The Minutes for the Finance and Human Resources Committee Meeting of March 19, 2015 are presented for Committee approval.

South Texas College
Board of Trustees
Finance and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus
Thursday, March 19, 2015
@ 5:30 p.m.
McAllen, Texas

Minutes

The Finance and Human Resources Committee Meeting was held on Thursday, March 19, 2015 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:54 p.m. with Mr. Paul R. Rodriguez presiding.

Members present: Mr. Paul R. Rodriguez, Ms. Rose Benavidez, and Mr. Roy de León

Other Trustees Present:

Members absent: Dr. Alejo Salinas, Jr.

Also present: Dr. Shirley A. Reed, Mrs. Mary Elizondo, Dr. David Plummer, Dr. Anahid Petrosian, Mrs. Wanda Garza, Mrs. Becky Cavazos, Mr. Matt Hebbard, Mr. George McCaleb, Mrs. Brenda Balderaz, Mrs. Myriam Lopez, Mr. Paul Varville, Ms. Alicia Gomez, and Mr. Andrew Fish

Approval of February 5, 2015 Finance and Human Resources Committee Minutes

Upon a motion by Mr. Roy de León and a second by Ms. Rose Benavidez, the Minutes for the Finance and Human Resources Committee Meeting of February 5, 2015 were approved as written. The motion carried.

Review and Recommend Action on Award of Proposals, Purchases, and Renewals

Approval of the following proposal awards, purchases, and renewals was scheduled to be requested at the March 31, 2015 Board meeting as follows:

1) **Fiber Optic Transceivers (Award):** award the proposal for fiber optic transceivers to Optimum, Inc. (Omaha, NE), at a total cost of $21,774.65;
2) **Computers, Laptops, Tablets and Printers (Purchase):** purchase of computers, laptops, tablets and printers from the State of Texas Department of Information Resources (DIR) approved vendors Dell Marketing, LP. (Dallas, TX), Apple, Inc.

(Dallas, TX), Computer Repair Center (McAllen, TX), and from the National Joint Powers Alliance (NJPA) approved vendor CDW Government (Vernon Hills, IL), in the total amount of $150,410.23;

3) **Furniture (Purchase):** purchase furniture from the State of Texas Multiple Award Schedule (TXMAS) and the Texas Association of School Boards – Buyboard approved vendors, at a total amount of $41,408.50

#	Vendor	Amount
A	Allsteel, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$3,031.70
B	Cramer, LLC./ Gateway Printing and Office Supply Inc. (Edinburg, TX)	$762.02
C	Datum Filing Systems, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$2,155.35
D	Exemplis Corporation/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$3,172.70
E	The Hon Company/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$3,453.28
F	ISE, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$1,259.40
G	Lone Star Furnishing, LLC. (Edinburg, TX)	$27,574.05
	Total	**$41,408.50**

4) **Graduation Production Services (Purchase):** purchase graduation production services from Backstage Productions, LLC. (McAllen, TX), a sole source vendor, at an estimated cost of $18,500.00; Graduation ceremonies will be held at the State Farm Arena in Hidalgo, Texas on May 15 and May 16, 2015.
5) **Network Cable Analyzers (Purchase):** purchase network cable analyzers from Black Box Network Services, Inc. (Lawrence, PA), The Interlocal Purchasing System (TIPS) approved vendor, at a total cost of $15,363.23;
6) **Network Equipment (Purchase):** purchase network equipment from Insight Public Sector (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $24,801.28;
7) **Network Switches and Software Licenses (Purchase):** purchase network switches and software license from Insight Public Sector (Tempe/AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $229,192.40;
8) **Uninterruptible Power Supply (UPS) (Purchase):** purchase uninterruptible power supply (UPS) from Anixter, Inc. (Glenview, IL), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $15,743.06;

9) **Travel Services (Renewal):** renew the contract for Travel Services with Shands-Brooks Travel (McAllen, TX), for the period beginning May 20, 2015 through May 19, 2016, at a service fee of $25.00 per airline ticket.

SUMMARY TOTAL:

The total for all proposal awards, purchases, and renewals is $517,193.35

Upon a motion by Mr. Roy de León and a second by Ms. Rose Benavidez, the Finance and Human Resources Committee recommended Board approval of the proposal award, purchases, and renewal as presented. The motion carried.

Review and Recommend Action to Revise Policy #3800: Full Time Regular Faculty (On Board Approved Staffing Plan) Assignments and Workloads As Conditions of Employment

Approval to revise Policy #3800: *Full Time Regular Faculty (On Board Approved Staffing Plan) Assignments and Workloads As Conditions of Employment* was scheduled to be requested at the March 31, 2015 Board meeting.

Revisions to the policy were necessary for the following reasons:

- Change to Item #2.
  - ⇒ Additional language was recommended to expand the description of the time and locations that faculty may be required to work. This language was included in the current letter of appointment.

- Change to Item #6:
  - ⇒ The purpose of the requirement for approvals of faculty overloads was to monitor faculty workload and ensure quality instruction. The current LHE approvals listed in Policy 3800 were established to require a one course overload to be approved by the Chair, a two course overload by the Dean, and more than a two course overload by the Vice President for Academic Affairs.

  - ⇒ South Texas College had a small number of courses that had slightly more than five LHE's per course (5.1 LHE or 5.2 LHE) due to a large number of required lab hours. This minor increase in the number of LHE's requiring approval would create consistency regarding the number of courses requiring approval by the Chair, Dean and Vice President across all disciplines and departments.

  - ⇒ This change was approved by Academic Council and as part of the 2014-2015 Pay Plan, and the policy needed to be updated to reflect the current Pay Plan.

The revised policy were provided in the packet for the Committee's information and review. The additions to the policy were highlighted in yellow and the deletions were designated with a strikeout.

The revised policy was reviewed by staff, the President's Cabinet, President's Administrative Staff, Planning and Development Council Staff, and the Academic Affairs Council.

Upon a motion by Mr. Roy de León and a second by Ms. Rose Benavidez, the Finance and Human Resources Committee recommended Board approval to revise Policy #3800: *Full Time Regular Faculty (On Board Approved Staffing Plan) Assignments and Workloads As Conditions of Employment* as presented and which supersedes any previously adopted Board policy. The motion carried.

Review and Recommend Action to Revise Policy # 4209: The Whistle Blower Act

Approval to revise Policy # 4209: *The Whistle Blower Act* was scheduled to be requested at the March 31, 2015 Board meeting.

Revisions to the policy were necessary for the following reasons:

- To clarify and update the state statute, Texas Government Code Chapter 554, Protection for Reporting Violation of Law which governs the provisions of The Whistle Blower Act.

The revised policy was included in the packet for the Committee's information and review. The additions to the policy were highlighted in yellow and the deletions were designated with a strikeout.

The revised policy was reviewed by staff, the President's Cabinet, President's Administrative Staff, Planning and Development Council Staff, and by South Texas College's legal counsel.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Roy de León, the Finance and Human Resources Committee recommended Board approval to revise Policy # 4209: The Whistle Blower Act as presented and which supersedes any previously adopted Board policy. The motion carried.

Review and Recommend Action on Investment Advisory Services Agreement

Approval to award the Investment Advisory Services agreement to Valley View Consulting, L.L.C. for the initial period of April 1, 2015 through August 31, 2017, with the option to renew for two additional one (1) year periods was scheduled to be requested at the March 31, 2015 Board meeting.

South Texas College's previous bank depository contract with BBVA Compass allowed investments of cash on hand in Certificates of Deposit. The interest rate earned was based on the LIBOR rate. The depository bank would also pay interest on all College's demand deposit accounts (checking accounts) regardless of the balance on the account also based on the LIBOR rate.

Under the new depository contract with BBVA Compass, the interest rate structure changed. The bank would pay an interest rate of 10 basis points per annum for demand deposits in an amount not to exceed $100,000,000. For demand deposits exceeding $100,000,000, the bank would pay a lower interest rate. For Certificates of Deposit, the Bank agreed to pay interest regardless of the amount based on the LIBOR index and would independently evaluate each CD rate upon request, however, there was a possibility that the interest rate may be lower than the demand deposit accounts (checking accounts) of 10 basis points per annum.

In order to maximize the rate of return on the College's investment, administration recommended to the Finance and Human Resources Committee at their September 11, 2014 meeting that the services of an investment advisor would provide professional guidance regarding the College's investment portfolio.

The request for qualifications were advertised on Monday, February 16, 2015 and Monday, February 23, 2015 and issued to six (6) firms. Three (3) responses were received and evaluated by the Vice President for Finance and Administrative Services, the Comptroller, an Accounting Group Manager, and the Purchasing Department. The respondents were:

- First Southwest Asset Management, LLC
- Patterson Capital Management LP, dba Patterson & Associates
- Valley View Consulting, L.L.C.

Valley View Consulting, L.L.C. was a Securities and Exchange Commission ("SEC") registered investment advisory firm serving public entities in a variety of cash and investment management and consulting roles. They had a total of seven senior managers and associates with a combined Texas public funds experience exceeding 130 years. Each member would play an integral role in providing their expertise to fulfill the contract objectives of the College. Valley View Consulting, L.L.C.'s office of record and registration was in Virginia and maintained an office in Horsehoe Bay, Texas.

In accordance with Chapter 2256, Texas Government Code, the Public Funds Investment Act, and the College's Investment Policy & Investment Strategy Statement, the Board of Trustees may contract with an investment management firm registered under the Investment Advisers Act of 1940 or with the State Securities Board to provide for the investment and management of public funds under its control.

A proposal summary and evaluation conducted by the staff was provided in the packet for the Committee's information and review.

Mr. Paul R. Rodriguez expressed concern that he was not familiar with the recommended firm although he had heard of the other two respondents. He asked questions about the efforts undertaken to evaluate the responses and follow up with reference checks with peer institutions that utilized the services of the reference checks. Mr. Rodriguez announced that he would abstain from any recommendation to the Board, and suggested that the College's

Vice President for Finance and Administrative Services provide a report on reference checks with peer institutions to the Board to support any recommendation taken for Board action.

Mr. Roy de León shared that as Investment Officer for the College, he attends periodic courses as mandated by the Texas Public Funds Investment Act. Mr. de León was familiar with one of the senior managers listed for the recommended firm, Valley View Consulting, L.L.C., through their role as an instructor for the state-mandated course. He was familiar with the firm and confident that the recommendation could be made to the Board, to be further supported by the reference checks from peer institutions.

Upon a motion by Mr. Roy de León and a second by Ms. Rose Benavidez, with Mr. Paul R. Rodriguez abstaining from the vote, the Finance and Human Resources Committee recommended Board approval to award the Investment Advisory Services agreement to Valley View Consulting, L.L.C. for the initial period of April 1, 2015 through August 31, 2017, with the option to renew for two additional one (1) year periods as presented. The motion carried.

Discussion and Action as Necessary on Proposed New Staff Positions for the In-House Internal Audit Function for FY 2015-2016

Approval of the proposed new staff positions for the In-House Internal Audit Function for FY 2015-2016 in the total amount of $126,000 was scheduled to be requested at the March 31, 2015 Board meeting.

The Board of Trustees, at their January 27, 2015 Board Meeting, approved the plan for the transition of out-sourced internal audit function to an in-house function. An internal auditor position and a staff audit specialist position were approved as part of this function as follows:

Position	Classification	Salary	Benefits	Total
Internal Auditor	Administrative Grade E	$90,000	$27,000	$117,000
Staff Audit Specialist	Professional/ Technical Non Exempt Grade B	$36,000	$10,800	$46,800
		$126,000	**$37,800**	**$163,800**

The College administration recommended the following plan for transitioning to an in-house internal audit function.

- The contract with Burton McCumber & Cortez, LLP would be extended for a period of three months after the end of their current contract. The extended period would be from September 2015 through November 2015.

- During the period of January 2015 through November 2015, Burton McCumber & Cortez, LLP would continue to perform internal audits, as approved by the board.

- An internal auditor position and a staff audit specialist position would be included in the FY 2015-2016 Staffing Plan and Budget, which begins on September 1, 2015. Budgets for operating, travel, and capital expenses would also be included.

- The internal auditor would functionally report to the Board of Trustees and President and administratively to the Vice President for Finance and Administrative Services.

- The internal auditor would be expected to follow the provisions of the Texas Internal Auditing Act and comply with the Code of Ethics and the Standards for the Professional Practice of Internal Auditing as promulgated by the Institute of Internal Auditors.

The budget for the in-house internal audit function for the first year was estimated to be $200,000.00, including salaries and benefits.

The department's budget and job descriptions for the internal auditor and the staff audit specialist were provided in the packet.

These new staff positions were recommended for FY 2015-2016 subject to the availability of funding and Board approval of the final budget.

Advertising of the proposed new staff positions could begin in April 2015, with the understanding that the positions would not be filled until final approval of the Staffing Plan for FY 2015-2016 and the Budget for FY 2015-2016.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Roy de León, the Finance and Human Resources Committee recommended Board approval of the proposed new staff positions for the In-House Internal Audit Function for FY 2015-2016 in the amount of $126,000 as presented and subject to the availability of funding and Board approval of the final budget and staffing plan. The motion carried.

Review and Discussion of South Texas College Law Enforcement Racial Profiling Report

Pursuant to Texas Occupations Code 1701.164, the Texas Commission on Law Enforcement (TCOLE) was required to collect incident-based data, including racial profiling reports based upon vehicle traffic stops, in accordance with the Code of Criminal Procedure Article 2.131–2.138. Chief administrators of law enforcement agencies must submit the racial profiling reports to their governing body, in addition to TCOLE.

During calendar year 2014, the South Texas College Police Department conducted traffic stops within its jurisdiction in accordance with Texas Education Code section 51.203.

The Code of Criminal Procedure Article 2.132 is shown below:

> Title 1. Code Of Criminal Procedure, Chapter 2. General Duties Of Officers, Art. 2.132. Law Enforcement Policy On Racial Profiling.
>
> (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
> (A) The Texas Commission on Law Enforcement; and
> (B) The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The South Texas College Racial Profiling Report for 2014 was provided in the packet for the Committee's information and review. This report was submitted to TCOLE on January 5, 2015.

In response to the Mr. Rodriguez's concerns about who monitors these reports, Mr. Paul Varville, South Texas College Chief of Police and Director of Safety and Security, informed the Committee that the report is submitted to the State of Texas, through TCOLE, and the College receives a confirmation of receipt. The College does not receive an evaluation of the report from TCOLE. However, any complaints of racial profiling violations against the College would be reported to the state and the College would be investigated, had there been such complaints.

No action was required from the Committee. This item was presented for information and feedback to staff. The report would be provided to the full Board of Trustees in compliance with TCOLE requirements.

Review and Action as Necessary on Request for Proposals for Call Center Services

The College is considering call center services to support and enhance all Student Enrollment Services (Financial Aid, Admissions, Registration, Payment, General Advising, and General College Information). Call center services would also be utilized to increase Enrollment Services hours through a 24/7 schedule, support for students on all campuses and online.

During peak enrollment times, the college experienced high inbound call volumes in the existing Call Center, Financial Aid, Admissions, Cashier's and Distance Learning departments. While many calls were answered and/or transferred to the appropriate service area, departments were not able to handle the high-volume demand during peak periods. Additionally, the existing services were utilized to maximum capacity for outbound calls including enrollment, payment and financial aid drives, returned calls and general student inquiries.

Call center services would be used to meet the demand of inbound calls and outbound campaigns at various stages of the student lifecycle increasing the likelihood that

prospective students complete the enrollment process and persist to degree completion. A committee comprised of College administration and staff drafted a Request for Proposals which was reviewed by the following college departments: Student Financial Services, Distance Learning, College Connections and Admissions, Technology Resources, and the Purchasing Office.

Mrs. Wanda Garza, Vice President for Student Affairs and Enrollment Management, described the need for call center services and the impact that such services would have on College operations. Mrs. Garza highlighted the following points:

- Call center services would provide "tier 1" support, freeing up College staff to respond to "tier 2" and above calls and to provide excellent, timely on-campus service.
    - **Tier 1** support includes responses to general information requests and support for basic customer service issues.
    - **Tier 2** support and above includes services that require more in-depth technical support, direct experience and knowledge of College operations, coordination between College departments, and/or access to College resources or require interaction
- Preference could be given to a respondent that would operate a call center within the College's service region.
- Customer Service would be a top priority, and the call center services firm would be required to maintain the College's standards.

With support from the Finance and Human Resources Committee, an RFP would be finalized and brought back to that Committee for review and recommendation, and to the Board for approval to publish a Request for Proposals. The Request for Proposals is scheduled for presentation for review by the Finance and Human Resources Committee and action by the Board in April 2015.

The agreement for call center services would be for a one (1) year period beginning July 1, 2015 and ending June 30, 2016, with an option to renew for two additional two (2) year periods.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Roy de León, the Finance and Human Resources Committee approved staff to develop the proposed Request for Proposals to solicit call center services to support College operations.

Review and Discussion of Position Vacancy Report for FY 2014-2015

The Staffing Plan Position Vacancy Report for FY 2014-2015 was included in the packet for the Committee's information and review. Information was current as of March 16, 2015.

The Position Vacancy Report for Fiscal Year 2014-2015 was presented for information and review by the Committee. No action was required from the Committee.

Adjournment

There being no further business to discuss, the Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 6:36 p.m.

I certify that the foregoing are the true and correct Minutes of the March 19, 2015 Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees.

_____
Mr. Paul R. Rodriguez
Presiding

Presentation on Los Vientos Wind Project by Duke Energy

Duke Energy Renewable Wind, LLC will present Los Vientos Wind Project in Starr County with the Committee.

Mr. Graham Furlong, Head of Development for Duke Energy Renewable Wind, LLC, Mr. Robert Peña, Vice President for Texas Energy Consultants, and Mr. Jeff Neves, Head of Development for Amshore US Wind, LLC will be present at the Committee meeting and respond to any questions.

No action is required from the Committee. This item is presented for information and feedback to staff.

Discussion and Action as Necessary on Hidalgo County Tax Resale Properties and Resolution Authorizing Tax Resale

Approval of the Hidalgo County Tax Resale Properties and the Resolution Authorizing the Tax Resale will be requested at the April 28, 2015, Board meeting.

The law offices of Linebarger Goggan Blair & Sampson, LLP have requested consideration and possible action on the tax resale of twenty-two (22) properties.

On February 3, 2015 Linebarger Goggan Blair & Sampson, LLP held a Tax Resale Auction at the Hidalgo County Clerk Records Management Facility for struck off properties located within Hidalgo County. The tax resale auction was published in The Monitor and several other newspapers throughout Hidalgo County.

The total amount the College will receive is $16,157.09.

Linebarger Goggan Blair & Sampson, LLP is submitting for the Board of Trustees' consideration the analysis of the bids received.

The Resolution Authorizing the Tax Resale follows in the packet for the Committee's review. A listing of the bids, the legal description for each property, as well as the amount of the bid, the South Texas College amount, and the Analysis of Bids Received are included under separate cover for your information and review.

A representative from Linebarger Goggan Blair & Sampson, LLP will be present at the meeting.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 28, 2015 Board meeting, the Hidalgo County Tax Resale Bids and the Resolution Authorizing the Tax Resale to Linebarger Goggan Blair & Sampson, LLP as presented.

SOUTH TEXAS COLLEGE

RESOLUTION NO. _____

On the 28th day of April 2015, at the regularly scheduled meeting of the South Texas College Board of Trustees, a motion was duly made and seconded to resell properties described on the attached list, which were acquired by the South Texas College through previous tax foreclosure proceedings. The properties were sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same the Board Chair for South Texas College called for a vote on the motion, and the same was passed by majority. Now therefore:

BE IT RESOLVED that the Board of South Texas College approved the bids received on the properties described in the attached list and authorizes the Board Chair for South Texas College to execute tax resale deeds conveying the approved properties.

SIGNED on this _____day of _____, 2015.

_____
Roy de León
Board Chair

ATTEST:

_____
Paul R. Rodriguez
Secretary

Update on Municipal Bond Market, Bond Issuance Debt Structure, and Proposed Timeline

Mr. Cris Vela from First Southwest Company will be present at the Finance and Human Resources Committee meeting to provide the Board Committee and administration with an up-to-date presentation on the current bond market conditions and possible bond issuance debt structure. Mr. Vela will also review two options of the proposed timeline of events related to the sale of the limited tax bonds.

On November 5, 2013, the voters of Hidalgo and Starr County approved the sale of $159 million in bonds for the construction and equipping of College buildings and a 3 cents additional annual tax for the maintenance and operations of the College.

On January 28, 2014, the College issued bonds in an amount to fund $60 million of construction and renovations.

First Southwest Company has prepared information for the proposed sale of the limited tax bonds in the amount of $99,020,000.

Mr. Cris Vela will discuss the Municipal Bond Market Update, Tax Rate Impact Analysis scenarios, and proposed timeline for a bond issuance of $99,020,000.

A Municipal Bond Market Update, the Tax Rate Impact Analysis scenarios, and the Proposed Timelines follow in the packet for the Committee's review and information.

No action is required from the Committee. This item is presented for information and feedback to staff.

FirstSouthwest

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STC South Texas College

Market Update, Tax Impact Analysis & Proposed Schedules

April 13, 2015

South Texas College

Executive Summary

- FirstSouthwest has been working in conjunction with South Texas College Staff to analyze capacity for future debt service
- This presentation provides an update on current market conditions
- This presentation provides an update to our tax rate impact analysis
- This presentation provides proposed schedules of events

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Market Update

Bond Buyer's Index of 20 Municipal Bonds

This graph depicts historical interest rates and their respective relationships. Future interest rates are dependent upon many factors such as, but not limited to, interest rate trends, tax rates, the supply and demand of short term securities, changes in laws, rules and regulations, as well as changes in credit quality and rating agency considerations. The effect of changes in such factors individually or in any combination could materially affect the relationships and effective interest rates. These results should be viewed with these potential changes in mind as well as the understanding that there may be . interruptions in the short term market or no market may exist at all

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Bond Buyer's Index of 20 Municipal Bonds

This graph depicts historical interest rates and their respective relationships. Future interest rates are dependent upon many factors such as, but not limited to, interest rate trends, tax rates, the supply and demand of short term securities, changes in laws, rules and regulations, as well as changes in credit quality and rating agency considerations. The effect of changes in such factors individually or in any combination could materially affect the relationships and effective interest rates. These results should be viewed with these potential changes in mind as well as the understanding that there may be interruptions in the short term market or no market may exist at all.

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Credit Spreads

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MMD Yield Comparisons

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Tax Rate Impact

Estimated Interest & Sinking Tax Rate Impact – Scenario A

South Texas College

Projected Tax Rate Analysis - $99,020,000 Limited Tax Bonds - Scenario A

FYE 8/31	Taxable Assessed Valuation[1]	*Est.* AV Growth[2]	Existing I&S Tax-Supported D/S	Projected Existing Debt I&S Tax Rate	*Proposed $99,020,000* Limited Tax Bonds, Series 2015[3][4][5] Principal	Interest	*Total* D/S	Projected Total Debt Service	*Less:* Available Funds	*Estimated* Net Total D/S	Debt I&S Tax Rate[8]	Total I&S Tax Rate Change For Series 2015
2015	$ 31,500,393,661		$ 14,901,182	0.0450	-	-	-	$ 14,901,182	$ -	$ 14,901,182	0.0450	$ -
2016	31,500,393,661	0.00%	12,529,650	0.0404	$ -	$ 4,975,472	$ 4,975,472	17,505,122	(3,550,000)	13,955,122	0.0450	-
2017	31,500,393,661	0.00%	12,446,050	0.0401	-	4,347,500	4,347,500	16,793,550	(2,840,000)	13,953,550	0.0450	-
2018	31,500,393,661	0.00%	11,973,000	0.0386	-	4,347,500	4,347,500	16,320,500	(2,350,000)	13,970,500	0.0450	-
2019	31,500,393,661	0.00%	5,740,650	0.0185	2,650,000	4,347,500	6,997,500	12,738,150	-	12,738,150	0.0411	-
2020	31,500,393,661	0.00%	4,958,750	0.0160	3,565,000	4,215,000	7,780,000	12,738,750	-	12,738,750	0.0411	-
2021	31,500,393,661	0.00%	4,959,500	0.0160	3,740,000	4,036,750	7,776,750	12,736,250	-	12,736,250	0.0410	-
2022	31,500,393,661	0.00%	4,959,250	0.0160	3,930,000	3,849,750	7,779,750	12,739,000	-	12,739,000	0.0411	-
2023	31,500,393,661	0.00%	4,957,750	0.0160	4,125,000	3,653,250	7,778,250	12,736,000	-	12,736,000	0.0410	-
2024	31,500,393,661	0.00%	4,959,750	0.0160	4,330,000	3,447,000	7,777,000	12,736,750	-	12,736,750	0.0410	-
2025	31,500,393,661	0.00%	4,959,750	0.0160	4,545,000	3,230,500	7,775,500	12,735,250	-	12,735,250	0.0410	-
2026	31,500,393,661	0.00%	4,957,500	0.0160	4,775,000	3,003,250	7,778,250	12,735,750	-	12,735,750	0.0410	-
2027	31,500,393,661	0.00%	4,957,750	0.0160	5,015,000	2,764,500	7,779,500	12,737,250	-	12,737,250	0.0411	-
2028	31,500,393,661	0.00%	4,960,000	0.0160	5,265,000	2,513,750	7,778,750	12,738,750	-	12,738,750	0.0411	-
2029	31,500,393,661	0.00%	4,958,750	0.0160	5,530,000	2,250,500	7,780,500	12,739,250	-	12,739,250	0.0411	-
2030	31,500,393,661	0.00%	4,958,750	0.0160	5,805,000	1,974,000	7,779,000	12,737,750	-	12,737,750	0.0411	-
2031	31,500,393,661	0.00%	4,959,500	0.0160	6,095,000	1,683,750	7,778,750	12,738,250	-	12,738,250	0.0411	-
2032	31,500,393,661	0.00%	4,960,500	0.0160	6,400,000	1,379,000	7,779,000	12,739,500	-	12,739,500	0.0411	-
2033	31,500,393,661	0.00%	4,961,250	0.0160	6,720,000	1,059,000	7,779,000	12,740,250	-	12,740,250	0.0411	-
2034	31,500,393,661	0.00%	4,961,250	0.0160	7,055,000	723,000	7,778,000	12,739,250	-	12,739,250	0.0411	-
2035	31,500,393,661	0.00%	-	-	7,405,000	370,250	7,775,250	7,775,250	-	7,775,250	0.0251	-
2036	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
2037	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
2038	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
			$ 131,980,532		$ 86,950,000	$ 58,171,222	$ 145,121,222	$ 277,101,754	$ (8,740,000)	$ 268,361,754		$ -

Assumptions:

(1) Fiscal Year 2015 Taxable Assessed Valuation as reported by the Hidalgo and Starr Counties Appraisal Districts.
(2) Estimated Taxable Assessed Valuation assumes no growth for purposes of illustration only, subject to change.
(3) Assumes 'AA/Aa2' Market Interest Rates as of March 31, 2015 + 50 bps **(TIC @ 3.645%)**
(4) Assumes issuance in June 2015, first interest payment in February 2016, and the first principal payment in August 2019.
(5) Assumes a deposit to the project fund of $99,020,000
(6) Est. tax collections rate 98.50%

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Estimated Interest & Sinking Tax Rate Impact – Scenario B

South Texas College

Projected Tax Rate Analysis - $99,020,000 Limited Tax Bonds - Scenario B

FYE 8/31	Taxable Assessed Valuation[1]	*Est.* AV Growth[2]	Existing I&S Tax-Supported D/S	Projected Existing Debt I&S Tax Rate	*Proposed $99,020,000* Limited Tax Bonds, Series 2015[3][4][5] Principal	Interest	*Total* D/S	Projected Total Debt Service	*Less:* Available Funds	*Estimated* Net Total D/S	Debt I&S Tax Rate[8]	Total I&S Tax Rate Change For Series 2015
2015	$ 31,500,393,661		$ 14,901,182	0.0450	-	-	-	$ 14,901,182	$ -	$ 14,901,182	0.0450	$ -
2016	31,500,393,661	0.00%	12,529,650	0.0404	$ 960,000	$ 4,984,914	$ 5,944,914	18,474,564	(5,300,000)	13,174,564	0.0425	-
2017	31,500,393,661	0.00%	12,446,050	0.0401	1,025,000	4,307,750	5,332,750	17,778,800	(4,600,000)	13,178,800	0.0425	-
2018	31,500,393,661	0.00%	11,973,000	0.0386	1,050,000	4,256,500	5,306,500	17,279,500	(4,100,000)	13,179,500	0.0425	-
2019	31,500,393,661	0.00%	5,740,650	0.0185	2,540,000	4,204,000	6,744,000	12,484,650	-	12,484,650	0.0402	-
2020	31,500,393,661	0.00%	4,958,750	0.0160	3,445,000	4,077,000	7,522,000	12,480,750	-	12,480,750	0.0402	-
2021	31,500,393,661	0.00%	4,959,500	0.0160	3,620,000	3,904,750	7,524,750	12,484,250	-	12,484,250	0.0402	-
2022	31,500,393,661	0.00%	4,959,250	0.0160	3,800,000	3,723,750	7,523,750	12,483,000	-	12,483,000	0.0402	-
2023	31,500,393,661	0.00%	4,957,750	0.0160	3,990,000	3,533,750	7,523,750	12,481,500	-	12,481,500	0.0402	-
2024	31,500,393,661	0.00%	4,959,750	0.0160	4,190,000	3,334,250	7,524,250	12,484,000	-	12,484,000	0.0402	-
2025	31,500,393,661	0.00%	4,959,750	0.0160	4,400,000	3,124,750	7,524,750	12,484,500	-	12,484,500	0.0402	-
2026	31,500,393,661	0.00%	4,957,500	0.0160	4,620,000	2,904,750	7,524,750	12,482,250	-	12,482,250	0.0402	-
2027	31,500,393,661	0.00%	4,957,750	0.0160	4,850,000	2,673,750	7,523,750	12,481,500	-	12,481,500	0.0402	-
2028	31,500,393,661	0.00%	4,960,000	0.0160	5,090,000	2,431,250	7,521,250	12,481,250	-	12,481,250	0.0402	-
2029	31,500,393,661	0.00%	4,958,750	0.0160	5,350,000	2,176,750	7,526,750	12,485,500	-	12,485,500	0.0402	-
2030	31,500,393,661	0.00%	4,958,750	0.0160	5,615,000	1,909,250	7,524,250	12,483,000	-	12,483,000	0.0402	-
2031	31,500,393,661	0.00%	4,959,500	0.0160	5,895,000	1,628,500	7,523,500	12,483,000	-	12,483,000	0.0402	-
2032	31,500,393,661	0.00%	4,960,500	0.0160	6,190,000	1,333,750	7,523,750	12,484,250	-	12,484,250	0.0402	-
2033	31,500,393,661	0.00%	4,961,250	0.0160	6,500,000	1,024,250	7,524,250	12,485,500	-	12,485,500	0.0402	-
2034	31,500,393,661	0.00%	4,961,250	0.0160	6,820,000	699,250	7,519,250	12,480,500	-	12,480,500	0.0402	-
2035	31,500,393,661	0.00%	-	-	7,165,000	358,250	7,523,250	7,523,250	-	7,523,250	0.0242	-
2036	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
2037	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
2038	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
			$ 131,980,532		$ 87,115,000	$ 56,591,164	$ 143,706,164	$ 275,686,696	$ (14,000,000)	$ 261,686,696		$ -

Assumptions:

(1) Fiscal Year 2015 Taxable Assessed Valuation as reported by the Hidalgo and Starr Counties Appraisal Districts.
(2) Estimated Taxable Assessed Valuation assumes no growth for purposes of illustration only, subject to change.
(3) Assumes 'AA/Aa2' Market Interest Rates as of March 31, 2015 + 50 bps **(TIC @ 3.630%)**
(4) Assumes issuance in June 2015, first interest payment in February 2016, and the first principal payment in August 2016.
(5) Assumes a deposit to the project fund of $99,020,000
(6) Est. tax collections rate 98.50%

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Estimated Interest & Sinking Tax Rate Impact – Scenario C

South Texas College

Projected Tax Rate Analysis - $99,020,000 Limited Tax Bonds - Scenario C

FYE 8/31	Taxable Assessed Valuation[1]	*Est.* AV Growth[2]	Existing I&S Tax-Supported D/S	Projected Existing Debt I&S Tax Rate	*Proposed $99,020,000* Limited Tax Bonds, Series 2015[3][4][5] Principal	Interest	*Total* D/S	Projected Total Debt Service	*Less:* Available Funds	*Estimated* Net Total D/S	Debt I&S Tax Rate[8]	Total I&S Tax Rate Change For Series 2015
2015	$ 31,500,393,661		$ 14,901,182	0.0450	-	-	-	$ 14,901,182	$ -	$ 14,901,182	0.0450	$ -
2016	31,500,393,661	0.00%	12,529,650	0.0404	$ 410,000	$ 4,979,478	$ 5,389,478	17,919,128	(5,300,000)	12,619,128	0.0407	-
2017	31,500,393,661	0.00%	12,446,050	0.0401	440,000	4,330,500	4,770,500	17,216,550	(4,600,000)	12,616,550	0.0407	-
2018	31,500,393,661	0.00%	11,973,000	0.0386	440,000	4,308,500	4,748,500	16,721,500	(4,100,000)	12,621,500	0.0407	-
2019	31,500,393,661	0.00%	5,740,650	0.0185	2,600,000	4,286,500	6,886,500	12,627,150	-	12,627,150	0.0407	-
2020	31,500,393,661	0.00%	4,958,750	0.0160	3,515,000	4,156,500	7,671,500	12,630,250	-	12,630,250	0.0407	-
2021	31,500,393,661	0.00%	4,959,500	0.0160	3,690,000	3,980,750	7,670,750	12,630,250	-	12,630,250	0.0407	-
2022	31,500,393,661	0.00%	4,959,250	0.0160	3,875,000	3,796,250	7,671,250	12,630,500	-	12,630,500	0.0407	-
2023	31,500,393,661	0.00%	4,957,750	0.0160	4,070,000	3,602,500	7,672,500	12,630,250	-	12,630,250	0.0407	-
2024	31,500,393,661	0.00%	4,959,750	0.0160	4,270,000	3,399,000	7,669,000	12,628,750	-	12,628,750	0.0407	-
2025	31,500,393,661	0.00%	4,959,750	0.0160	4,485,000	3,185,500	7,670,500	12,630,250	-	12,630,250	0.0407	-
2026	31,500,393,661	0.00%	4,957,500	0.0160	4,710,000	2,961,250	7,671,250	12,628,750	-	12,628,750	0.0407	-
2027	31,500,393,661	0.00%	4,957,750	0.0160	4,945,000	2,725,750	7,670,750	12,628,500	-	12,628,500	0.0407	-
2028	31,500,393,661	0.00%	4,960,000	0.0160	5,190,000	2,478,500	7,668,500	12,628,500	-	12,628,500	0.0407	-
2029	31,500,393,661	0.00%	4,958,750	0.0160	5,450,000	2,219,000	7,669,000	12,627,750	-	12,627,750	0.0407	-
2030	31,500,393,661	0.00%	4,958,750	0.0160	5,725,000	1,946,500	7,671,500	12,630,250	-	12,630,250	0.0407	-
2031	31,500,393,661	0.00%	4,959,500	0.0160	6,010,000	1,660,250	7,670,250	12,629,750	-	12,629,750	0.0407	-
2032	31,500,393,661	0.00%	4,960,500	0.0160	6,310,000	1,359,750	7,669,750	12,630,250	-	12,630,250	0.0407	-
2033	31,500,393,661	0.00%	4,961,250	0.0160	6,625,000	1,044,250	7,669,250	12,630,500	-	12,630,500	0.0407	-
2034	31,500,393,661	0.00%	4,961,250	0.0160	6,955,000	713,000	7,668,000	12,629,250	-	12,629,250	0.0407	-
2035	31,500,393,661	0.00%	-	-	7,305,000	365,250	7,670,250	7,670,250	-	7,670,250	0.0247	-
2036	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
2037	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
2038	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
			$ 131,980,532		$ 87,020,000	$ 57,498,978	$ 144,518,978	$ 276,499,510	$ (14,000,000)	$ 262,499,510		$ -

Assumptions:

(1) Fiscal Year 2015 Taxable Assessed Valuation as reported by the Hidalgo and Starr Counties Appraisal Districts.
(2) Estimated Taxable Assessed Valuation assumes no growth for purposes of illustration only, subject to change.
(3) Assumes 'AA/Aa2' Market Interest Rates as of March 31, 2015 + 50 bps **(TIC @ 3.639%)**
(4) Assumes issuance in June 2015, first interest payment in February 2016, and the first principal payment in August 2016.
(5) Assumes a deposit to the project fund of $99,020,000
(6) Est. tax collections rate 98.50%

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Estimated Interest & Sinking Tax Rate Impact – Scenario D

South Texas College

Projected Tax Rate Analysis - $99,020,000 Limited Tax Bonds - Scenario D

FYE 8/31	Taxable Assessed Valuation[1]	*Est.* AV Growth[2]	Existing I&S Tax-Supported D/S	Projected Existing Debt I&S Tax Rate	*Proposed $99,020,000* Limited Tax Bonds, Series 2015[3][4][5] Principal	Interest	*Total* D/S	Projected Total Debt Service	*Less:* Available Funds	*Estimated* Net Total D/S	Debt I&S Tax Rate[8]	Total I&S Tax Rate Change For Series 2015
2015	$ 31,500,393,661		$ 14,901,182	0.0450	-	-	-	$ 14,901,182	$ -	$ 14,901,182	0.0450	$ -
2016	31,500,393,661	0.00%	12,529,650	0.0404	$ 125,000	$ 4,976,617	$ 5,101,617	17,631,267	(3,970,000)	13,661,267	0.0440	-
2017	31,500,393,661	0.00%	12,446,050	0.0401	125,000	4,342,250	4,467,250	16,913,300	(3,250,000)	13,663,300	0.0440	-
2018	31,500,393,661	0.00%	11,973,000	0.0386	130,000	4,336,000	4,466,000	16,439,000	(2,780,000)	13,659,000	0.0440	-
2019	31,500,393,661	0.00%	5,740,650	0.0185	2,635,000	4,329,500	6,964,500	12,705,150	-	12,705,150	0.0409	-
2020	31,500,393,661	0.00%	4,958,750	0.0160	3,550,000	4,197,750	7,747,750	12,706,500	-	12,706,500	0.0410	-
2021	31,500,393,661	0.00%	4,959,500	0.0160	3,725,000	4,020,250	7,745,250	12,704,750	-	12,704,750	0.0409	-
2022	31,500,393,661	0.00%	4,959,250	0.0160	3,910,000	3,834,000	7,744,000	12,703,250	-	12,703,250	0.0409	-
2023	31,500,393,661	0.00%	4,957,750	0.0160	4,110,000	3,638,500	7,748,500	12,706,250	-	12,706,250	0.0410	-
2024	31,500,393,661	0.00%	4,959,750	0.0160	4,315,000	3,433,000	7,748,000	12,707,750	-	12,707,750	0.0410	-
2025	31,500,393,661	0.00%	4,959,750	0.0160	4,530,000	3,217,250	7,747,250	12,707,000	-	12,707,000	0.0410	-
2026	31,500,393,661	0.00%	4,957,500	0.0160	4,760,000	2,990,750	7,750,750	12,708,250	-	12,708,250	0.0410	-
2027	31,500,393,661	0.00%	4,957,750	0.0160	4,995,000	2,752,750	7,747,750	12,705,500	-	12,705,500	0.0409	-
2028	31,500,393,661	0.00%	4,960,000	0.0160	5,245,000	2,503,000	7,748,000	12,708,000	-	12,708,000	0.0410	-
2029	31,500,393,661	0.00%	4,958,750	0.0160	5,505,000	2,240,750	7,745,750	12,704,500	-	12,704,500	0.0409	-
2030	31,500,393,661	0.00%	4,958,750	0.0160	5,780,000	1,965,500	7,745,500	12,704,250	-	12,704,250	0.0409	-
2031	31,500,393,661	0.00%	4,959,500	0.0160	6,070,000	1,676,500	7,746,500	12,706,000	-	12,706,000	0.0410	-
2032	31,500,393,661	0.00%	4,960,500	0.0160	6,370,000	1,373,000	7,743,000	12,703,500	-	12,703,500	0.0409	-
2033	31,500,393,661	0.00%	4,961,250	0.0160	6,690,000	1,054,500	7,744,500	12,705,750	-	12,705,750	0.0409	-
2034	31,500,393,661	0.00%	4,961,250	0.0160	7,025,000	720,000	7,745,000	12,706,250	-	12,706,250	0.0410	-
2035	31,500,393,661	0.00%	-	-	7,375,000	368,750	7,743,750	7,743,750	-	7,743,750	0.0250	-
2036	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
2037	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
2038	31,500,393,661	0.00%	-	-	-	-	-	-	-	-	-	-
			$ 131,980,532		$ 86,970,000	$ 57,970,617	$ 144,940,617	$ 276,921,149	$ (10,000,000)	$ 266,921,149		$ -

Assumptions:

(1) Fiscal Year 2015 Taxable Assessed Valuation as reported by the Hidalgo and Starr Counties Appraisal Districts.
(2) Estimated Taxable Assessed Valuation assumes no growth for purposes of illustration only, subject to change.
(3) Assumes 'AA/Aa2' Market Interest Rates as of March 31, 2015 + 50 bps **(TIC @ 3.643%)**
(4) Assumes issuance in June 2015, first interest payment in February 2016, and the first principal payment in August 2016.
(5) Assumes a deposit to the project fund of $99,020,000
(6) Est. tax collections rate 98.50%

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Proposed Schedule of Events

Proposed Timetable of Events – Option 1

DATE	EVENT
Mon, Apr 13, 2015	Meeting with the Finance Committee to discuss Municipal Bond Market, Bond Issuance Debt Structure, and Proposed Timeline
Fri, Apr 17, 2015	FirstSouthwest and Bond Counsel begin preparation of preliminary official statement and other related documents
Mon, Apr 27, 2015	Send first draft of Preliminary Official Statement to group for review and comments
Mon, May 11, 2015	Comments due from working group.
Thurs, May 14, 2015	Second draft of Preliminary Official Statement and related documents to the working group.
Thurs, May 14, 2015	Meeting with Finance Committee to discuss and make a recommendation on the Proposed Timetable of Events, Underwriter Selection Process and/or Underwriting Syndicate Selection
Thurs, May 21, 2015	Comments due on second draft from working group.
Mon, May 25, 2015	Memorial Day
Tues, May 26, 2015	Meeting with the Board to discuss and consider approving the Proposed Timetable of Events, Underwriter Selection process and/or Underwriting Syndicate Selection, Discuss Market Update and possible action regarding Preliminary Debt Structure.
Thurs, May 28, 2015	Send Preliminary Official Statement and related documents to rating agencies.
	Send final draft of Preliminary Official Statement to group for review and comments.
Week of June 1	Coordinate Calls with Rating Agencies
Mon, Jun 8, 2015	Comments due on final draft of Preliminary Official Statement.
Thurs, Jun 11, 2015	Meeting with Finance Committee to discuss market update and review updated preliminary debt structure and recommend action as necessary.
	Comments due on revised draft of Preliminary Official Statement.
Fri, Jun 12, 2015	Receive Ratings
Mon, Jun 15, 2015	Preliminary Official Statement goes to i-Deal website for posting
Mon & Tues, Jun 22 & 23, 2015	Pricing
Tues, Jun 23, 2015	Meeting of the Board to conduct sale of Limited Tax Bonds. Consider the adoption of the Order Authorizing issuance of Tax Bonds and adopting the Order approving and authorizing the execution of the Bond Purchase Agreement
	Briefing Activities as needed
Tues, Jul 21, 2015	Closing; Delivery of Bond Proceeds

Apr-15

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May-15

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jun-15

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Jul-15

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

= Key Dates = Holidays

SOUTH TEXAS COLLEGE

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Proposed Timetable of Events – Option 2

DATE	EVENT
Mon, Apr 13, 2015	Meeting with the Finance Committee to discuss Municipal Bond Market, Bond Issuance Debt Structure, and Proposed Timeline
Thurs, May 14, 2015	Meeting with Finance Committee to discuss and make a recommendation on the Proposed Timetable of Events, Underwriter Selection Process and/or Underwriting Syndicate Selection
Fri, May 15, 2015	FirstSouthwest and Bond Counsel begin preparation of preliminary official statement and other related documents
Mon, May 25, 2015	Memorial Day
Tues, May 26, 2015	Send first draft of Preliminary Official Statement to group for review and comments
Tues, Jun 9, 2015	Comments due from working group.
Thurs, Jun 11, 2015	Meeting with Finance Committee to discuss market update and possible action regarding preliminary debt structure
Fri, Jun 12, 2015	Second draft of Preliminary Official Statement and related documents to the working group.
Fri, Jun 19, 2015	Comments due on second draft from working group.
Tues, Jun 23, 2015	Meeting with the Board to discuss and consider approving the Proposed Timetable of Events, Underwriter Selection process and/or Underwriting Syndicate Selection, Discuss Market Update and possible action regarding Preliminary Debt Structure.
Thurs, Jun 25, 2015	Send Preliminary Official Statement and related documents to rating agencies.
	Send final draft of Preliminary Official Statement to group for review and comments.
Week of Jul 6, 2015	Coordinate Calls with Rating Agencies
Mon, Jul 6, 2015	Comments due on final draft of Preliminary Official Statement.
Thurs, Jul 9, 2015	Meeting with Finance Committee to discuss market update and review updated preliminary debt structure and recommend action as necessary.
	Comments due on revised draft of Preliminary Official Statement.
Mon, Jul 20, 2015	Receive Ratings
Tues, Jul 21, 2015	Preliminary Official Statement goes to i-Deal website for posting
Mon & Tues, Jul 27 & 28, 2015	Pricing
Tues, Jul 28, 2015	Meeting of the Board to conduct sale of Limited Tax Bonds. Consider the adoption of the Order Authorizing issuance of Tax Bonds and adopting the Order approving and authorizing the execution of the Bond Purchase Agreement
	Briefing Activities as needed
Wed, Aug 26, 2015	Closing; Delivery of Bond Proceeds

Apr-15

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May-15

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jun-15

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28	29	30				

Jul-15

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Aug-15

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

= Key Dates = Holidays

SOUTH TEXAS COLLEGE

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Summary

- Given the conservative assumptions utilized during the Bond Election Process and the low interest rate environment last year that has continued through this year, the STC has the ability to issue the remaining authorization this year
  - This will result in reduced overall cost of issuance by reducing the number of bond issues
  - This mitigates future interest rate risk by locking in the total cost of the debt service
  - Based on the projected construction schedule, STC should be able to meet the reasonable expectation of achieving 85% expenditure of bond proceeds in three years
  - This can be done within the tax rate projection outlined for voters
  - Given the projected utilization of fund balance in the Debt Service Fund, the projected tax rate impact could be less than projected for voters

- We have provided two sample timelines for consideration
  - They provide a balance between the timing of information from the Appraisal Districts to have a better determination of the new taxable assessed valuation which is optimal for structuring the bond issue and utilizing Debt Service Fund balance, and the tax rate setting process which includes publications
- We appreciate having the opportunity to work with STC and to assist you on this upcoming bond issue

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Review and Recommend Action on Award of Proposals, Purchases, and Renewals

Approval of the following proposal awards, purchases, and renewals will be requested at the April 28, 2015 Board meeting as follows:

1) District Wide Special Event Venue Audio Visual Upgrades (Award)
Award the proposal for the district wide special event venue audio visual upgrades to Audio Visual Aids Corp (San Antonio, TX), at a total cost of $157,743.50.

Several special event venues across the district, including the auditoriums at the Technology, Starr, and Mid-Valley campuses, as well as the Pecan Campus Cooper Center, are in need of upgrading. The currently installed analog equipment ranges in age from 7 to 12 years and is experiencing connectivity issues and lacks the ability to support current technologies such as streaming, recording and archiving. This upgrade will replace the older analog audiovisual infrastructure with an up-to-date digital infrastructure capable of supporting current technologies

Proposal documents were advertised on March 9, 2015 and March 16, 2015 and issued to five (5) vendors. One (1) response was received on March 26, 2015 and reviewed by Instructional Technologies and the Purchasing Department.

Funds for this expenditure are budgeted in the Instructional Technologies budget for FY 2014-2015.

2) Programmable Direct Connect Power Supply (Award)
Award the proposal for programmable direct connect power supply to Mouser Electronics (Mansfield, TX), at a total cost of $16,438.00.

The two (2) programmable direct connect power supply will be used in the Engineering Program in the Division of Math and Science. They will combine two or more channels of output power to cost-effectively characterize and test a wide range of devices, circuit boards, modules and products that require more than one power source. The power supplies will provide hands on training for students in the Engineering and Digital Electronics labs.

Proposal documents were advertised on March 16, 2015 and March 23, 2015 and issued to four (4) vendors. One (1) response was received on March 31, 2015 and reviewed by Chemistry Program and the Purchasing Department.

Funds for this expenditure are budgeted in the Engineering budget for FY 2014-2015.

3) Video Projectors (Award)
Award the proposal for video projectors to Audio Visual Aids Corp (San Antonio, TX), at a total cost of $35,964.00.

The thirty six (36) video projectors are replacements for circulating projectors that are delivered to portable buildings and other venues that lack installed equipment throughout the district. These projectors are no longer under warranty, and their performance has tested as substandard in tests performed by the Instructional Technologies Department.

Proposal documents were advertised on February 16, 2015 and February 23, 2015 and issued to fifteen (15) vendors. Six (6) response was received on March 3, 2015 and reviewed by Instructional Technologies and the Purchasing Department.

Funds for this expenditure are budgeted in the Instructional Technologies budget for FY 2014-2015.

4) Computers, Laptops, and Tablets (Purchase)
Purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendors Dell Marketing, LP (Dallas, TX), and from the National Joint Powers Alliance approved vendor CDW Government (Vernon Hills, IL), in the total amount of $144,153.15.

All purchase requests for computers, laptops, and tablets have been evaluated by Technology Resources Department and the Chief Information Officer. An itemized list with justification is included for your review and information.

The purchases can be summarized as follows:

- Staff-Use Computer
  ⇒ 1 Computer for Division of Math, Science & BA Programs

- Faculty-Use Computers
  ⇒ 2 Computers for Mathematics Program
  ⇒ 5 Computers for English Program
  ⇒ 1 Computer for Paralegal Program
  ⇒ 1 Computer for Welding Program
  ⇒ 1 Computer for Music Program
  ⇒ 3 Computers for Technology Renewal Fund (PMT Department)

- Student Lab-Use Computers
  ⇒ 39 Computers for Instructional Resource Open Lab

- Work-Study Station Computer
  ⇒ 1 Computer for Division of Math, Science & BA Programs

- Staff-Use Laptop
  ⇒ 1 Laptop for Purchasing Department

- Faculty-Use Class-Instruction Laptops
  ⇒ 1 Laptop for Division of Liberal Arts & Social Sciences

⇒ 5 Laptops for Sociology Program
⇒ 2 Laptops for Business Administration Program

- Circulation Student-Use Laptops
  ⇒ 38 Laptops for Starr Campus/Technology Renewal Fund (Instructional Technologies)
  ⇒ 25 Laptops for Pecan Campus/Technology Renewal Fund (Instructional Technologies)
  ⇒ 6 Laptops for Mid-Valley Campus/Technology Renewal Fund (Instructional Technologies)

- Student-Use Laptops
  ⇒ 10 Laptops for Electronic & Computer Maintenance Program

- Staff-Use Tablets
  ⇒ 2 Tablets for Facilities Planning & Construction

- Faculty-Use Tablets
  ⇒ 2 Tablets for Pharmacy Technology Program

Funds for these expenditures are budgeted in the requesting department budgets for FY 2014-2015 as follows: Division of Math, Science & BA Programs, Mathematics, English, Paralegal, Welding, Music, Technology Renewal Fund, Instructional Resource Open Lab, Purchasing, Division of Liberal Arts & Social Sciences, Sociology, Business Administration, Electronic & Computer Maintenance, Facilities Planning and Construction, and Pharmacy Technology.

5) Computer Server Appliance (Purchase)
Purchase a computer server appliance from Dell Marketing, LP. (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $17,661.76.

The computer server appliance will be used to automate the maintenance and software upgrades for the growing number of computer servers district wide. The appliance will conduct health checks on the servers which will allow for pro-active measures to be taken before a server fails.

Funds for this expenditure are budgeted in the Infrastructure budget for FY 2014-2015.

6) Furniture (Purchase)
Purchase furniture from the State of Texas Multiple Award Schedule (TXMAS), U. S. Communities and Provista approved vendors, at a total amount of $172,577.99.

All purchase requests for furniture have been evaluated by Department's Financial Managers and Planning and Construction. The request are for new classrooms, new conference rooms, additional pieces, or replacements.

#	Vendor	Amount
A	Allsteel, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$41,371.40
B	Computer Comforts, Inc. (Kemah, TX)	$11,946.96
C	Cramer, LLC./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$1,056.80
D	Exemplis Corporation/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$8,056.90
E	Herman Miller/ Workplace Resources (San Antonio, TX)	$19,853.41
F	The Hon Company/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$2,784.06
G	Krueger International/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$49,064.29
H	National Office Furniture/ Workplace Resources (San Antonio, TX)	$36,971.29
I	VIA, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$1,472.88
	Total	$172,577.99

The purchases can be summarized as follows:

A. Allsteel, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
   - ⇒ Mid Valley Campus
     - ➢ 28 Tables for the Active Learning Classrooms
   - ⇒ Nursing Allied Health Campus
     - ➢ 16 Tables for the Active Learning Classrooms
   - ⇒ Pecan Campus
     - ➢ 28 Tables for the Active Learning Classrooms
   - ⇒ Starr Campus
     - ➢ 24 Tables for the Active Learning Classrooms
   - ⇒ Technology Campus
     - ➢ 20 Tables for the Active Learning Classrooms

B. Computer Comforts, Inc. (Kemah, TX)
   - ⇒ Pecan Campus
     - ➢ 2 Podiums for Human Resources Department
   - ⇒ Mid-Valley Campus
     - ➢ 1 Podium for Instructional Technologies
   - ⇒ Starr Campus
     - ➢ 1 Podium for Instructional Technologies
   - ⇒ Technology Campus
     - ➢ 1 Podium for Instructional Technologies

C. Cramer, LLC./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
   - ⇒ Nursing Allied Health Campus
     - ➢ 4 Stools for the Sonography Program

D. Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
   - ⇒ Mid Valley Campus
     - ➢ 3 Chairs for the Student Assessment Center
   - ⇒ Pecan Campus
     - ➢ 17 Chairs for the Student Assessment Center
   - ⇒ Starr Campus
     - ➢ 3 Chairs for the Student Assessment Center

E. Herman Miller/Workplace Resources (San Antonio, TX)
   - ⇒ Pecan Campus
     - ➢ 24 Chairs, 6 Tables and 29 Panels for Library

F. The HON Company/Gateway Printing and Office Supply Inc. (Edinburg, TX)
   - ⇒ Nursing Allied Health Campus
     - ➢ 1 Desk for the Respiratory Therapy Department
   - ⇒ Pecan Campus
     - ➢ 1 Bookcase for Admissions & Records
     - ➢ 1 Desk, 1 Vertical File and 1 Bookcase for the Research and Analytical Services Department
   - ⇒ Starr Campus
     - ➢ 1 Hutch for Starr County Administration Office

G. Krueger International, Inc./Gateway Printing and Office Supply Inc.(Edinburg, TX)
   - ⇒ Mid Valley Campus
     - ➢ 43 Chairs for the Active Learning Classrooms
   - ⇒ Nursing Allied Health Campus
     - ➢ 25 Chairs for the Active Learning Classrooms
   - ⇒ Pecan Campus
     - ➢ 1 Desk and 1 Keyboard Tray for Admissions & Records
     - ➢ 43 Chairs for the Active Learning Classrooms
   - ⇒ Starr Campus
     - ➢ 37 Chairs for the Active Learning Classrooms
   - ⇒ Technology Campus
     - ➢ 31 Chairs for the Active Learning Classrooms

H. National Office Furniture/Workplace Resources (San Antonio, TX)
   - ⇒ Pecan Campus
     - ➢ 10 Stools, 6 Student Chairs and 4 Lounge Chairs for Library

I. VIA, Inc./Gateway Printing and Office Supply Inc. (Edinburg, TX)
   - ⇒ Pecan Campus
     - ➢ 4 Chairs for the Vice President of Finance & Administrative Services

Fund for these expenditures are budgeted in the requesting department budgets for FY 2014-2015 as follows: Admissions & Records, Finance & Administrative Services, Human Resources, Library Services, New Furniture, Research and Analytical Services, Respiratory Therapy, Starr County Campus, STC in Focus and Student Assessment Center.

7) Monitoring Hardware and Software (Purchase)
Purchase monitoring hardware and software from Dell Marketing, LP. (Dallas, TX), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, at a total cost of $17,682.46.

The monitoring hardware and software will replace outdated technology used in the main data center and computer server rooms throughout the college to monitor environmental information such as temperature and humidity levels in those rooms. Monitoring environmental conditions is critical to prevent equipment failure which could result in extended downtime or even data loss.

Funds for this expenditure are budgeted in the Infrastructure budget for FY 2014-2015.

8) Network Hardware (Purchase)
Purchase network hardware from Insight Public Sector (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $19,250.00.

The network hardware is for the implementation of a new network edge router that will support higher internet bandwidth. It will connect the network firewall and other network appliances at a faster speed.

Funds for this expenditure are budgeted in the Infrastructure budget for FY 2014-2015.

9) Phones and Network Devices (Purchase)
Purchase phones and network devices from Insight Public Sector (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning April 29, 2015 through August 31, 2015, at an estimated cost of $25,000.00.

The phones and network devices will be used district wide to replace failing equipment, out of warranty equipment or out of life equipment such as access point, phones SFP modules, fiber patch cords, special power cords, etc.

Funds for this expenditure are budgeted in the Telecom and Technology Support budgets for FY 2014-2015.

10) Armored Car Services (Renewal)
Renew the contract for armored car services with American Surveillance Co., Inc. (Brownsville, TX) for the period beginning June 1, 2015 through May 31, 2016, at an amount not to exceed $1,328.70 per month or $15,944.40 per year. Special trips will be

scheduled on an as needed basis at an estimated cost of $10,305.15. The total approximate cost for armored car services for the year is $26,249.55.

The armored car services is required daily for cashiers at the Pecan Campus, Technology Campus, Business Office, Mid-Valley Campus, Starr County Campus and Nursing and Allied Health Campus.

The Board awarded the contract for armored car services at the April 22, 2014 Board of Trustees meeting for one year with two one-year options to renew. The first renewal period begins June 1, 2015 through May 31, 2016.

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the requesting Armored Car Services budget for FY 2014-2015 and FY 2015-2016 pending Board approval.

11)Clean Address Software Support and Maintenance Subscription (Renewal)
Renew the clean address software support and maintenance subscription with Runner Technologies, Inc. (Boca Raton, FL), a sole source vendor, for the period beginning March 6, 2015 through March 5, 2016, at a total cost of $10,011.29.

The clean address software support and maintenance subscription provides verification and standardization of addresses in the College's Banner System for students, employees and vendors. As addresses are created in Banner, it will verify and correct the address to comply with the U. S Postal System.

Funds for this expenditure are budgeted in the Admissions & Records budget for FY 2014-2015.

12)Software Maintenance and Support Agreements (Renewal)
Renew the software maintenance and support agreements with Evisions (Irvine, CA), a sole source vendor, for the period of April 1, 2015 through July 31, 2016, at a total cost of $20,379.00.

The software maintenance and support is for the following Banner forms: purchase orders, student bills, invoices, accounts payable checks, payroll checks, student refund checks, employee W-9 forms, report writing and direct deposit.

Funds for this expenditure are budgeted in the Business Office and Infrastructure budgets for FY 2014-2015.

13)Graduation Facility (License Agreement)
Lease the graduation facility from the City of Hidalgo – Texas Municipal Facilities Corporation (State Farm Arena) (Hidalgo, TX), an interlocal license agreement for December 11, 2015 beginning at 8:00 a.m. through December 12, 2015 at midnight, at an estimated cost of $14,500.00.

The ceremonies will be held on Saturday, December 12, 2015 at 4:00 p.m. and 7:00 p.m.

The facilities will be used for South Texas College graduation ceremonies in December 2015. The cost includes the use of the facility, audio visual equipment and personnel.

Funds for this expenditure are budgeted in the Graduation budget for FY 2015-2016 pending Board approval of the budget.

14)Internal Auditor Services (Contract Extension)
Contract extension for purchase of internal auditor services with Burton McCumber & Cortez, LLP. (McAllen, TX), for the period beginning September 1, 2015 through November 30, 2015, at a cost of approximately $10,000.00.

The Board awarded the contract for internal auditor services at the June 26, 2012 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period began September 1, 2014 through August 31, 2015. A contract extension to the current contract period is requested for three additional months to provide service for the Board approved projects.

Funds for this expenditure are budgeted in the Audit Services budget for FY 2015-2016 pending Board approval of the budget.

Recommendation:

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 28, 2015 Board meeting the proposal awards, purchases, and renewals as listed below:

1) **District Wide Special Event Venue Audio Visual Upgrades (Award):** award the proposal for the district wide special event venue audio visual upgrades to Audio Visual Aids Corp (San Antonio, TX), at a total cost of $157,743.50;
2) **Programmable Direct Connect Power Supply (Award):** award the proposal for programmable direct connect power supply to Mouser Electronics (Mansfield, TX), at a total cost of $16,438.00;
3) **Video Projectors (Awards):** award the proposal for video projectors to Audio Visual Aids Corp (San Antonio, TX), at a total cost of $35,964.00;
4) **Computers, Laptops, and Tablets (Purchase):** purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendors Dell Marketing, LP. (Dallas, TX) and from the National Joint Powers Alliance approved vendor CDW Government (Vernon Hills, IL), in the total amount of $144,153.15;
5) **Computer Server Appliance (Purchase):** purchase a computer server appliance from Dell Marketing, LP. (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $17,661.76;
6) **Furniture (Purchase):** purchase furniture from the State of Texas Multiple Award Schedule (TXMAS), U. S. Communities and Provista approved vendors, at a total amount of $172,577.99;

#	Vendor	Amount
A	Allsteel, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$41,371.40
B	Computer Comforts, Inc. (Kemah, TX)	$11,946.96
C	Cramer, LLC./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$1,056.80
D	Exemplis Corporation/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$8,056.90
E	Herman Miller/ Workplace Resources (San Antonio, TX)	$19,853.41
F	The Hon Company/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$2,784.06
G	Kruger International/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$49,064.29
H	National Office Furniture/ Workplace Resources (San Antonio, TX)	$36,971.29
I	VIA, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$1,472.88
	Total	$172,577.99

7) **Monitoring Hardware and Software (Purchase):** purchase monitoring hardware and software from Dell Marketing, LP. (Dallas, TX), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, at a total cost of $17,682.46;
8) **Network Hardware (Purchase):** purchase network hardware from Insight Public Sector (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $19,250.00;
9) **Phones and Network Devices (Purchase):** purchase phones and network devices from Insight Public Sector (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning April 29, 2015 through August 31, 2015, at an estimated cost of $25,000.00;
10) **Armored Car Services (Renewal):** renew the contract for armored car services with American Surveillance Co., Inc. (Brownsville, TX) for the period beginning June 1, 2015 through May 31, 2016, at an amount not to exceed $1,328.70 per month or $15,944.40 per year. Special trips will scheduled on an as needed basis at an estimated cost of $10,305.15. The total approximate cost for armored card services for the year is $26,249.55;
11) **Clean Address Software Support and Maintenance Subscription (Renewal):** renew the clean address software support and maintenance subscription with Runner Technologies, Inc. (Boca Raton, FL), a sole source vendor, for the period beginning March 6, 2015 through March 5, 2016, at a total cost of $10,011.29;
12) **Software Maintenance and Support Agreements (Renewal):** renew the software maintenance and support agreements with Evisions (Irvine, CA), a sole source vendor, for the period of April 1, 2015 through July 31, 2016, at a total cost of $20,379.00;

13) **Graduation Facility (License Agreement):** lease the graduation facility from the City of Hidalgo- Texas Municipal Facilities Corporation (State Farm Arena) (Hidalgo, TX), an interlocal license agreement for December 11, 2015 beginning at 8:00 a.m. through December 12, 2015 at midnight, at an estimated cost of $14,500.00;
14) **Internal Auditor Services (Contract Extension):** contract extension for purchase of internal auditor services with Burton McCumber & Cortez, LLP. (McAllen, TX), for the period beginning September 1, 2015 through November 30, 2015, at a cost of approximately $10,000.00.

SUMMARY TOTAL:

The total for all proposal awards, purchases, and renewals is $**687,610.70**

SOUTH TEXAS COLLEGE
1. DISTRICT WIDE SPECIAL EVENT VENUE AUDIO VISUAL UPDGRADES
PROJECT NO. 14-15-1062

NAME			Audio Visual Aids Corp	
ADDRESS			2903 N Flores St	
CITY/STATE/ZIP			San Antonio, TX 78212	
PHONE			800-422-1282	
FAX			800-854-8140	
CONTACT			Ernest Mendez	
#	**Qty**	**Description**	**Unit Price**	**Extension**
1	1	Mid Valley Campus Proposal	$ 23,208.00	$ 23,208.00
2	1	Starr County Campus Proposal	$ 20,302.50	$ 20,302.50
3	1	Technology Campus Proposal	$ 23,546.00	$ 23,546.00
4	1	Pecan Campus Proposal	$ 90,687.00	$ 90,687.00
TOTAL AMOUNT PROPOSED			$ 157,743.50	
TOTAL EVALUATION POINTS			98.32	
RANKING			1	

SOUTH TEXAS COLLEGE
1. DISTRICT WIDE SPECIAL EVENT VENUE AUDIO VISUAL UPGRADES
PROJECT NO. 14-15-1062
EVALUATION FORM

NAME		Audio Visual Aids Corp	
ADDRESS		2903 N Flores St	
CITY/STATE/ZIP		San Antonio, TX 78212	
PHONE		800-422-1282	
FAX		800-854-8140	
CONTACT		Ernest Mendez	
1	The purchase price. (up to 45 points)	45	45
		45	
		45	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 15 points)	15	14.66
		15	
		14	
3	The quality of the vendor's goods and/or services. (up to 16 points)	16	15
		14	
		15	
4	The extent to which the vendor's goods and/or services meet the district's needs. (up to 20 points)	20	19.66
		20	
		19	
5	The vendor's past relationship with the College. (up to 3 points)	3	3
		3	
		3	
6	The impact on the ability of the College to comply with the laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	1	1
		1	
		1	
TOTAL EVALUATION POINTS		98.32	
RANKING		1	

SOUTH TEXAS COLLEGE
2. PROGRAMMABLE DIRECT CONNECT POWER SUPPLY
PROJECT NO. 14-15-1064

NAME	Mouser Electronics
ADDRESS	1000 N Main St
CITY/STATE/ZIP	Mansfield, TX 76063
PHONE	800-298-5076
FAX	817-804-3898
CONTACT	Audrey Nelson

#	Qty	Description	Unit Price	Extension
1	20	Programmable 2 Channel Direct Connect Power Supply	$ 819.40	$ 16,388.00
2	1	Delivery	$ 50.00	$ 50.00
TOTAL AMOUNT PROPOSED			$ 16,438.00	
TOTAL EVALUATION POINTS			99	
RANKING			1	

SOUTH TEXAS COLLEGE
2. PROGRAMMABLE DIRECT CONNECT POWER SUPPLY
PROJECT NO. 14-15-1064
EVALUATION FORM

VENDOR		Mouser Electronics	
ADDRESS		1000 N Main St	
CITY/STATE		Mansfield, TX 76063	
PHONE		800-298-5076	
FAX		817-804-3898	
CONTACT		Audrey Nelson	
1	The Respondent's price proposal. (up to 50 points)	50	50
		50	
		50	
2	The reputation of the vendor and the vendor's goods or services. (up to 10 points)	10	10
		10	
		10	
3	The quality of the vendor's goods or services. (up to 18 points)	18	18
		18	
		18	
4	The extent to which the vendor's goods or services meet the College's needs. (up to 18 points)	18	18
		18	
		18	
5	The vendor's past relationship with the College. (up to 3 points)	3	3
		3	
		3	
6	The impact on the ability of the College to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 points)	0	0
		0	
		0	
TOTAL EVALUATION POINTS		99	
RANKING		1	

SOUTH TEXAS COLLEGE
3. VIDEO PROJECTORS
PROJECT NO. 14-15-1055

NAME			Audio Visual Aids Corp		Data Projections, Inc.		D-Tronics Ltd/ dba Home Entertainment by D-Tronics		Pro SVL, Inc.		VSA, Inc.		Whitlock	
ADDRESS			2903 N Flores St		4616 W Howard Ln Ste 140		302 S 10th St		8812 Grow Dr		6929 Seward Ave		11100 Metric Blvd #200E	
CITY/STATE/ZIP			San Antonio, TX 78212		Austin, TX 78728		McAllen, TX 78501		Pensacola, FL 32514		Lincoln, NE 68507		Austin, TX 78758	
PHONE			800-422-1282		512-271-6536		956-992-0412		888-441-8500		800-888-2140		512-354-2827	
FAX			800-854-8140		512-420-9185		956-631-1820		850-484-4201		402-325-8033		512-933-0291	
CONTACT			Ernest Mendez		Alan Stoner		Selena Diaz		Danny Hill		Marty Shraden		Elissa Fox	
#	**Qty**	**Description**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**
1	36	XGA LCD Projector	$ 999.00	$35,964.00	$ 1,083.33	$38,999.88	$ 1,065.00	$38,340.00	$ 992.97	$35,746.92	$ 997.00	$35,892.00	$ 937.96	$33,766.56
2	1	Shipping and Handling	$ -		$ -		$ -		$ -		$ -		$ 150.00	
TOTAL AMOUNT PROPOSED			$ 35,964.00		$ 38,999.88		$ 38,340.00		$ 35,746.92		$ 35,892.00		$ 33,766.56	
TOTAL EVALUATION POINTS			99.69		95.82		93.27		98.33		97.79		****	
RANKING			1		4		5		2		3		****	

****Offer expired on March 30th therefore proposal was not evaluated.

SOUTH TEXAS COLLEGE
3. VIDEO PROJECTORS
PROJECT NO. 14-15-1055
EVALUATION FORM

	NAME	Audio Visual Aids Corp		Data Projections, Inc.		D-Tronics Ltd/ dba Home Entertainment by D-Tronics		Pro SVL, Inc.		VSA, Inc.	
	ADDRESS	2903 N Flores St		4616 W Howard Ln Ste 140		302 S 10th St		8812 Grow Dr		6929 Seward Ave	
	CITY/STATE/ZIP	San Antonio, TX 78212		Austin, TX 78728		McAllen, TX 78501		Pensacola, FL 32514		Lincoln, NE 68507	
	PHONE	800-422-1282		512-271-6536		956-992-0412		888-441-8500		800-888-2140	
	FAX	800-854-8140		512-420-9185		956-631-1820		850-484-4201		402-325-8033	
	CONTACT	Ernest Mendez		Alan Stoner		Selena Diaz		Danny Hill		Marty Shraden	
1	The purchase price. (up to 50 points)	49.69	49.69	45.82	45.82	46.61	46.61	50	50	49.79	49.79
		49.69		45.82		46.61		50		49.79	
		49.69		45.82		46.61		50		49.79	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 10 points)	10	10	10	10	8	8.66	10	9.33	10	10
		10		10		9		9		10	
		10		10		9		9		10	
3	The quality of the vendor's goods and/or services. (up to 18 points)	18	18	18	18	18	18	18	18	18	18
		18		18		18		18		18	
		18		18		18		18		18	
4	The extent to which the vendor's goods and/or services meet the district's needs. (up to 18 points)	18	18	18	18	18	18	18	18	18	18
		18		18		18		18		18	
		18		18		18		18		18	
5	The vendor's past relationship with the College. (up to 3 points)	3	3	3	3	2	2	3	3	2	2
		3		3		2		3		2	
		3		3		2		3		2	
6	The impact on the ability of the College to comply with the laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	1	1	1	1	0	0	0	0	0	0
		1		1		0		0		0	
		1		1		0		0		0	
Total Evaluation Points		99.69		95.82		93.27		98.33		97.79	
Ranking		1		4		5		2		3	

SOUTH TEXAS COLLEGE
4. DISTRICT WIDE TECHNOLOGY REQUEST
APRIL 28, 2015

#	Qty	Description	Unit Price	Extension	Requesting Department
COMPUTERS					
1	2	Computer 3020 MT, 3.2GHz, 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 1,375.96	Mathematics Program - Mahmoud Fathelden
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(1) Replacement of 5-yr-old system for Dept Faculty
					(1) Replacement of 6-yr-old system for Dept Faculty
2	5	Computer 3020 MT, 3.2GHz, 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 3,439.90	English Program - Stephen Morrison
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(2) Replacement of 8-yr-old systems for Dept Faculty
					(1) Replacement of 7-yr-old system for Dept Faculty
					(1) Replacement of 6-yr-old system for Dept Faculty
					(1) Replacement of 5-yr-old system for Dept Faculty
3	39	Computer 3020 MT, 3.2GHz, 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 26,831.22	Instructional Resource Open Lab - Lelia Salinas
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(1) Replacement of 7-yr-old system for Open Labs and
					Information Commons student lab @ NAH
					(2) Replacement of 6-yr-old systems for Open Labs and
					Information Commons student lab @ NAH
					(1) Replacement of 6-yr-old system for Open Labs and
					Information Commons student lab @ Starr
					(35) Replacement of 5-yr-old systems for Open Labs and
					Information Commons student lab @ Starr
4	1	Computer 3020 MT, 3.2GHz, 1600MHz, 500GB Hard Drive, 8GB Memory	$ 1,441.29	$ 1,441.29	Division of Math, Science & BAT Programs - Ali Esmaeili
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			Replacement of 9-yr-old system for workstudy station
5	1	Computer 3020 MT, 3.2GHz, 1600MHz, 500GB Hard Drive, 8GB Memory	$ 1,471.29	$ 1,471.29	Paralegal Program - Paul Gaytan
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			New system for new Dept Faculty
6	1	Computer 3020 MT, 3.2GHz, 1600MHz, 500GB Hard Drive, 8GB Memory	$ 1,471.29	$ 1,471.29	Welding Program - Richard Ingram
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			New system for new Dept Faculty
7	1	Computer 3020 MT, 3.2GHz, 1600MHz, 500GB Hard Drive, 8GB Memory	$ 1,631.28	$ 1,631.28	Division of Math, Science & BAT Programs - Ali Esmaeili
		(2) 19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			Replacement of 6-yr-old system for Dept Staff
8	1	Computer 7020 MT, 3.3GHz, 1600MHz, 250GB Hard Drive, 8GB Memory	$ 1,600.43	$ 1,600.43	Music Program - William Buhidar
		19" Monitor, 1GB Radeon Video Card, 16X DVD+/-RW, Warranty			New system for Dept to edit performances, recitals, exhibits,
					and interviews
9	3	Computer T5810, 3.1GHz, 10M, 140W, 500GB Hard Drive, 32GB Memory	$ 2,945.81	$ 8,837.43	Technology Renewal Fund - Dr. David Plummer
		22" Monitor, 2GB Video Card, 8x DBD+/- RW, Warranty			(1) Replacement of 7-yr-old system for PMT Dept Faculty
					(1) Replacement of 5-yr-old system for PMT Dept Faculty
					(1) Replacement of 4-yr-old system for PMT Dept Faculty
		COMPUTER TOTAL		**$ 48,100.09**	

SOUTH TEXAS COLLEGE
4. DISTRICT WIDE TECHNOLOGY REQUEST
APRIL 28, 2015

#	Qty	Description	Unit Price	Extension	Requesting Department
LAPTOPS					
10	10	Laptop ACER TravelMate Intel Core i3-3217M, 500GB Hard Drive, Battery,	$ 445.49	$ 4,454.90	Electronic and Computer Maintenance Program - Meliton Hinojosa
		4.0GB RAM, HD Graphics 4000 Video Card			New systems for class instruction and student-use in CPTM 2445 class
11	1	Laptop E5440 Intel Core i5-4310U, 320GB Hard Drive, Battery,	$ 1,090.00	$ 1,090.00	Division of Liberal Arts and Social Sciences - Margaretha Bischoff
		8.0GB Memory, 8X DVD+/-RW, HD Graphics 4400 Video Card, Warranty			Replacement of 5-yr-old system for Dept Faculty
12	5	Laptop E5440 Intel Core i5-4310U, 320GB Hard Drive, Battery,	$ 1,090.00	$ 5,450.00	Sociology Program - Robert Luckett
		8.0GB Memory, 8X DVD+/-RW, HD Graphics 4400 Video Card, Warranty			New systems for Dept Faculty to facilitate class instruction
13	69	Laptop E5440 Intel Core i5-4310U, 320GB Hard Drive, Battery,	$ 1,090.00	$ 75,210.00	Technology Renewal Fund - Dr. David Plummer
		8.0GB Memory, 8X DVD+/-RW, HD Graphics 4400 Video Card, Warranty			(38) Replacement of out of warranty 3-yr-old systems for student-use @ Starr
					(25) Replacement of out of warranty 3-yr-old systems for student-use @ PCN
					(6) Replacement of out of warranty 3-yr-old systems for student-use @ MV
14	1	Laptop E5440 Intel Core i5-4310U, 320GB Hard Drive, Battery,	$ 1,677.14	$ 1,677.14	Purchasing Department - Becky Cavazos
		8.0GB Memory, 8X DVD+/-RW, HD Graphics 4400 Video Card, Warranty			Replacement of 10-yr-old system for Dept Staff
15	2	Laptop E5440 Intel Core i5-4310U, 320GB Hard Drive, Battery,	$ 1,677.14	$ 3,354.28	Business Administration Program - Rosemond Moore
		8.0GB Memory, 8X DVD+/-RW, HD Graphics 4400 Video Card, Warranty			(1) Replacement of 7-yr-old system for Dept Faculty
					(1) New mobile system for Dept Faculty for class instruction,
					presentations, and other events
		LAPTOP TOTAL		**$ 91,236.32**	
TABLETS					
16	2	Microsoft Surface Pro 3, 64GB Storage, Core i3 4020Y / 1.5GHz,	$ 1,097.08	$ 2,194.16	Planning and Construction - Gerry Rodriguez
		4GB RAM, Type-Cover Keyboard, Warranty			Mobile systems for Dept Staff for construction visits, taking notes,
					pictures, and meetings
17	2	Microsoft Surface Pro 3, 128GB Storage, Core i5 4300U / 1.9GHz,	$ 1,311.29	$ 2,622.58	Pharmacy Technology Program - Theresa Garza
		4GB RAM, Type-Cover Keyboard, Warranty			Mobile systems for Dept Faculty for onsite evaluations and
					hybrid/online courses
		TABLET TOTAL		**$ 4,816.74**	
		COMPUTER/LAPTOP/TABLET TOTAL		**$ 144,153.15**	

SOUTH TEXAS COLLEGE
5. COMPUTER SERVER APPLIANCE
PROJECT NO. R0067805

NAME	Dell Marketing, LP.
ADDRESS	P O Box 676021
CITY/STATE/ZIP	Dallas, TX
PHONE	800-336-2891
FAX	800-433-9527
CONTACT	Marlene Silva

#	Qty	Description	Unit Price	Extension
1	1	KACE Education eK 1100S HW-based systems Mgmt appliance with 100 Mngd Comp	$ 17,661.76	$ 17,661.76
TOTAL AMOUNT			$	17,661.76

SOUTH TEXAS COLLEGE
6. DISTRICT WIDE FURNITURE REQUEST
APRIL 28, 2015

#	Qty	Description	Unit Price	Extension	Requesting Department
Allsteel, Inc./Gateway Printing and Office Supply, Inc. (TXMAS-9-71I050)					
1	116	SPLA-TP-WLMN.M278952.WAU Aware Rectangular Table Top 60"x20"	$185.25	$21,489.00	STC in FOCUS - Samantha Uriegas
	116	AW2TSPCB60.PR2.B Aware T Base, Casters, Platinum Metallic	$136.40	$15,822.40	Tables for the Active Learning Classrooms located
					District Wide
2	116	Labor to receive, inspect, deliver and install	$35.00	$4,060.00	
		Allsteel, Inc. Total		**$41,371.40**	
Computer Comforts, Inc. (TXMAS-4-7110130)					
1	2	Instructor table "SpaceSaver" to include 30W x 30D	$513.15	$1,026.30	Human Resources - Brenda Balderaz
2	2	Flip up side surface (28"W x 20"D)	$117.00	$234.00	Podiums needed to upgrade the training rooms at
3	2	Flip up side surface (28"W x 20"D)	$117.00	$234.00	the Human Resources Department
4	2	Cable cut-out in wood with grommet (3.25"). Left	$16.50	$33.00	
5	4	Cable Cutout in Table top	$16.50	$66.00	
6	2	Factory Assembly	$25.00	$50.00	
7	2	Box/Pallet/Handling	$35.00	$70.00	
8	2	Shipping	$250.00	$500.00	
9	2	TX MAS Fee	$16.85	$33.70	
1	1	X-ULS2-L-C Universal Lectern 2	$2,071.07	$2,071.07	Inst Tech Maintenance & Replacement - Marie Evans
2	1	Flip Up Side Surface	$118.78	$118.78	Podiums needed for auditorium upgrades
3	2	X-ULS2-L-C Universal Lectern 2	$2,071.07	$4,142.14	at the Starr, Mid Valley, and Technology Campus Auditoriums.
4	2	Flip Up Side Surface	$118.78	$237.56	
5	12	Custom Cutout in Table Top	$16.75	$201.00	
6	3	LCD Arm w/ Adjustable 800 Cylinder	$180.91	$542.73	
7	3	Pair of Rear Rack Rails	$121.83	$365.49	
8	3	Heavy Duty Locking Rubber Wheel Caster Set	$48.73	$146.19	
9	3	Factory Assembly	$25.00	$75.00	
10	1	Shipping	$1,800.00	$1,800.00	
		Computer Comforts, Inc. Total		**$11,946.96**	
Cramer, LLC./Gateway Printing and Office Supply, Inc. (TXMAS-6-711050)					
1	4	RSOH1-255-3 Cramer Rhino Plus Round Stool	$235.61	$942.44	New Furniture - Gerardo Rodriguez
	4	TX Mas Admin Fee	$3.59	$14.36	Medical ergonomic stools will be used on the sonography lab
2	1	Labor to receive, inspect, deliver and install	$100.00	$100.00	
		Cramer, Inc. Total		**$1,056.80**	
Exemplis Corporation/Gateway Printing and Office Supply, Inc. (TXMAS-4-7110240)					
1	23	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	$325.30	$7,481.90	Student Assessment Center - Miguel Carranza
					Replacement Chairs for the Student Assessment Center Staff
2	1	Labor to receive, inspect, deliver, install and remove debris	$575.00	$575.00	
		Exemplis Corporation Total		**$8,056.90**	

SOUTH TEXAS COLLEGE
6. DISTRICT WIDE FURNITURE REQUEST
APRIL 28, 2015

#	Qty	Description	Unit Price	Extension	Requesting Department
Herman Miller/ Workplace Resources (US Communities 4400003403)					
1	1	NACG152ELS Accessories, 8Dx9W Double Pivoting Power, USB Grommet	$460.00	$460.00	Library Services - Cody Gregg
	1	15NTVMAS MIO, TV Mount, Adjustable, Single	$120.00	$120.00	Furniture for the Pecan Library to replaced outdated and
	1	15N8428TPBP MIO, Taper Base Desk HT, Paint	$990.80	$990.80	out of warranty furniture
	1	N32T36MGL, Reno, 36 Dia Coffee Table, Round, Laminate	$475.20	$475.20	
	1	15N6084WGL MIO, 60Dx84W Conference Top, Wedge, Laminate	$981.60	$981.60	
	1	15N6067MWT1MBL MIO, 60Wx67H Media Wall Desk HT, Markerboard	$1,854.00	$1,854.00	
	1	N45BUR Cinch, Plastic Back, Uph Seat Mobile	$201.20	$201.20	
	2	N32MAAMX Reno 1 Seat Lounge, Armless, Metal Legs	$700.00	$1,400.00	
	2	N32CCMRX Reno 1 Seat Lounge Right Tablet Arm, Metal Legs	$1,040.00	$2,080.00	
	14	CBV2440HBS Base Support, 24Wx 40H	$263.60	$3,690.40	
	10	N45CP Cinch, Barstool, Plastic Back, Plastic Seat	$178.40	$1,784.00	
	6	WWN2460WSSL Waveworks, 24Dx60W Surface Rectangular	$192.00	$1,152.00	
	1	WWN2484WSSL Waveworks 24Dx84W Surface, Rectangular, Laminate	$254.80	$254.80	
	1	Delivery & Installation	$4,409.41	$4,409.41	
		Herman Miller Total		**$19,853.41**	
The Hon Company/Gateway Printing & Office Supply, Inc. (TXMAS-6-71111060-11)					
1	1	HS72ABC Brigade Bookcase 5-Shelf, Black	$159.10	$159.10	Admissions & Records - Matthew Stephen Hebbard
					Bookcase for staff at Admissions & Records
2	1	H38243N Hutch Stack On Full Clearance w/o Doors, Charcoal	$281.39	$281.39	Starr County Campus - Arturo Montiel
					Hutch will be used by Starr County Campus Administrator
3	1	H38292L 30Dx66W Desk 2L w/Lock Single Ped	$519.84	$519.84	Respiratory Therapy Program - Gabriel Pena
	1	H38215R 24Dx48Wx29 1/2H with Lock Flush Return	$340.70	$340.70	Desk needed by the Respiratory Therapy program chair
4	1	H38291R 30Dx66W 2R Desk w/ Lock Single Ped Desk	$519.84	$519.84	Research and Analytical Services -
	1	H38216L 24Dx48Wx29 1/2H, 2L with Lock Flush Return	$340.70	$340.70	Desk, Vertical File and Bookcase for new staff at Research
	1	H314 Vertical File 4 Drawer Letter with Lock	$198.39	$198.39	and Analytical Department
	1	HS72ABC Brigade Bookcase 5-Shelf, Charcoal	$159.10	$159.10	
5	1	Labor to receive, inspect, deliver, install and remove debris	$265.00	$265.00	
		The Hon Company Total		**$2,784.06**	
Krueger International, Inc./Gateway Printing & Office Supply, Inc. (TXMAS-3-7110400)					
1	1	KOMG.20.PM Keyboard Tray with Tilt & Swivel Mouse Tray	$307.68	$307.68	Admissions & Records - Matthew Stephen Hebbard
					Keyboard Tray for staff at Admissions & Records
2	1	7D/D3066-74P-F Desk Full Modesty Panel, 74P Edge, 30x66"W	$526.56	$526.56	Admissions & Records - Matthew Stephen Hebbard
	1	7D/R2448-74P-F Desk Return Modesty Panel, 74P Edge, 24x48"W	$382.56	$382.56	Desk for staff at Admissions & Records
	1	S7P/1530WBBF Files Supporting Ped-Box/box/File-30" Nominal Depth	$384.48	$384.48	
	1	S7P/1524WFF Files Supporting Ped-File/File 24" Nominal Depth	$333.60	$333.60	

SOUTH TEXAS COLLEGE
6. DISTRICT WIDE FURNITURE REQUEST
APRIL 28, 2015

#	Qty	Description	Unit Price	Extension	Requesting Department
3	179	SNNAU Strive Nesting Armless Chair	$237.79	$42,564.41	STC in FOCUS - Samantha Uriegas
					Chairs for the Active Learning Classrooms
					located District Wide
4	1	Labor to receive, inspect, deliver, install and remove debris	$4,565.00	$4,565.00	
		Krueger International, Inc. Total		**$49,064.29**	
National Office Furniture/Workplace Resources (Provista P10-004)					
1	14	BVS4. Sectional Seating, Seat Back Ganging Kit, Ganging Kit for 2 Seats	$15.36	$215.04	Library Services - Cody Gregg
	8	BVP3.S Screen & Desktop Divider Alignment Clip, Straight	$4.98	$39.84	Furniture for the Pecan Library to replaced outdated and
	12	BVP1.2954F Screen, Single Malt, Fabric 29W	$424.25	$5,091.00	out of warranty furniture
	12	BVS3.1 Legs, Attached to One Chair	$24.40	$292.80	
	20	BVS3.2 Legs, Attached to Two Chairs	$34.34	$686.80	
	4	BVS3.3 Legs, Attached to Three Chairs	$47.45	$189.80	
	12	BVS2N.29 Sectional Seating, Straight 29"	$850.30	$10,203.60	
	2	BVS2N.CL Sectional Seating, Corner Left	$850.30	$1,700.60	
	2	BVS2N.CR Sectional Seating, Corner Right	$850.30	$1,700.60	
	5	BVP3.C Screen & Desktop Divider Alignment Clip, Corner	$9.94	$49.70	
	8	BVP3.S Screen & Desktop Divider Alignment Clip, Straight	$4.98	$39.84	
	17	BVP1.2954F Screen, Single Malt, Fabric 29W	$509.19	$8,656.23	
	4	BVT1.29NL Single Café Table, No Power Access	$316.72	$1,266.88	
	4	BVS1N.LL Social Chair, Left, Legs	$854.82	$3,419.28	
	4	BVS1N.RL Social Chair, Right, Legs	$854.82	$3,419.28	
		National Office Furniture Total		**$36,971.29**	
VIA, Inc./Gateway Printing & Office Supply, Inc.(TXMAS-4-7113400)					
1	4	3405-26C-38A4-16AB Riva Act2 High Back Adjustable Arms	$338.07	$1,352.28	Finance & Administrative Services - Mary Elizondo
	4	TXMas Adm Fee	$5.15	$20.60	Chairs for conference room located at the Vice President
					of Finance Office
2	1	Labor to receive, inspect, deliver, install and remove debris	$100.00	$100.00	
		VIA, Inc. Total		**$1,472.88**	
		FURNITURE TOTAL		**$172,577.99**	

SOUTH TEXAS COLLEGE
7. MONITORING HARDWARE AND SOFTWARE
PROJECT NO. R0067681

NAME	Dell Marketing, LP.
ADDRESS	P O Box 676021
CITY/STATE/ZIP	Dallas, TX
PHONE	800-336-2891
FAX	800-433-9527
CONTACT	Weston Bishop

#	Qty	Description	Unit Price	Extension
1	1	StruxureWare Data Center Expert Virtual Machine Activation Key-Physical/Paper SKU	$ 3,353.61	$ 3,353.61
2	1	1 Year StruxureWare Data Center Expert Virtual Machine Software Support Contract	$ 201.54	$ 201.54
3	1	NetBotz Surveillance Add on Pack-10 Nodes	$ 1,343.99	$ 1,343.99
4	11	NetBotz Room Monitor 355 (without PoE Injector)	$ 1,019.23	$ 11,211.53
5	11	Base 2 Year Software Support Contract	$ 142.89	$ 1,571.79
TOTAL AMOUNT			$	17,682.46

SOUTH TEXAS COLLEGE
8. NETWORK HARDWARE
PROJECT NO. R0067845

NAME	Insight Public Sector
ADDRESS	6820 S Harl Ave
CITY/STATE/ZIP	Tempe, AZ 85283
LOCAL ADDRESS	2712 N McColl Rd McAllen, TX 78501
PHONE	956-465-8080
FAX	956-687-5428
CONTACT	Darak Weaver

#	Qty	Description	Unit Price	Extension
1	1	Catalyst 6800 16 Port 10GE with Integrated DFC4XL	$ 19,250.00	$ 19,250.00
TOTAL AMOUNT			$ 19,250.00	

SOUTH TEXAS COLLEGE
9. PHONES AND NETWORK DEVICES

NAME	Insight Public Sector
ADDRESS	6820 S Harl Ave
CITY/STATE/ZIP	Tempe, AZ 85283
LOCAL ADDRESS	2712 N McColl Rd McAllen, TX 78501
PHONE	956-465-8080
FAX	956-687-5428
CONTACT	Darak Weaver

#	Qty	Description	Unit Price	Extension
1	1	Phones and Network Devices Period: 4/29/15 - 8/31/15	$ 25,000.00	$ 25,000.00
TOTAL AMOUNT			$	25,000.00

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing Department
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

March 26, 2015

American Surveillance Co., Inc.
Attn: Mr. Jaime Escobedo
55 Galonsky St
Brownville, TX 78521

Dear Mr. Escobedo:

On April 22, 2014, South Texas College awarded a contract to American Surveillance Co., Inc. for Armored Car Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from June 1, 2015 through May 31, 2016 with a 3% escalation as proposed.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through May 31, 2016 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Jaime Escobedo

Date: 140870126

SOUTH TEXAS COLLEGE
11. CLEAN ADDRESS SOFTWARE SUPPORT AND MAINTENANCE SUBSCRIPTION
PROJECT NO. R0067390

NAME	Runner Technologies, Inc.
ADDRESS	6530 W Rogers Cr Ste 31
CITY/STATE/ZIP	Boca Raton, FL 33487
PHONE	561-395-9322
FAX	561-395-9301

#	Qty	Description	Unit Price	Extension
1	1	CLEAN Address Enterprise Suite-Banner-US 1 Year Subscription	$ 10,011.29	$ 10,011.29
2	1	CLEAN Address Delivery Point Validation Option-US 1 Year Subscription	included	
3	1	Ellucian Banner Interface for CLEAN Address	included	
4	1	Educational Discount (15%)	included	
5	1	CLEAN Address Support and Maintenance -1 Year	included	
TOTAL AMOUNT			$ 10,011.29	

SOUTH TEXAS COLLEGE
12. SOFTWARE MAINTENANCE AND SUPPORT AGREEMENTS

NAME	Evisions
ADDRESS	410 Exchange Ste 250
CITY/STATE/ZIP	Irvine, CA 92602
PHONE	714-824-5252
FAX	714-730-2524
CONTACT	Brian Rediker

#	Qty	Description	Unit Price	Extension
1	1	IntelleCheck Annual Software Maintenance and Support Period: 4/1/15 - 3/31/16	$ 3,948.00	$ 3,948.00
2	1	FormFusion Annual Software Maintenance and Support Period: 8/1/15 - 7/31/16	$ 8,219.00	$ 8,219.00
3	1	IntelleCheck Annual Software Maintenance and Support Period: 8/1/15 - 7/31/16	$ 4,106.00	$ 4,106.00
4	1	Argos Annual Software Maintenance and Support Period: 8/1/15 - 7/31/16	$ 4,106.00	$ 4,106.00
TOTAL AMOUNT			$	20,379.00

SOUTH TEXAS COLLEGE
13. GRADUATION FACILITY

NAME			City of Hidalgo Texas Municipal Facilities Corporation State Farm Arena	
ADDRESS			2600 N 10th St	
CITY/STATE/ZIP			Hidalgo, TX 78557	
PHONE			956-843-5501	
FAX			956-843-5539	
CONTACT			Gloria Tovar	
#	**Qty**	**Description**	**Unit Price**	**Extension**
1	1	Facilities Lease Agreement Period 12/11/15 - 12/12/15	$ 14,500.00	$ 14,500.00
TOTAL AMOUNT			$ 14,500.00	

Review and Recommend Action to Renew the Hidalgo County Agreement for Tax Assessment and Collection

Approval to renew the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2015 through August 31, 2016 will be requested at the April 28, 2015 Board meeting.

According to Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.

The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Hidalgo County on March 11, 1996 with an option to renew for subsequent tax years. The contract was last renewed on April 22, 2014, and the annual fee approved was $98,304.00, which represented a cost increase of 5%, or $4,678.00, as allowed per the Inter-Local Cooperation Agreement for Tax Assessment and College. Mr. Pablo Villarreal, Jr., RTA for Hidalgo County, has advised the College that the annual fee for tax year 2015 will remain at $98,304.00. The monthly collection fee of approximately $8,192.00 is reduced from taxes collected during the month and the remaining funds are wired to the South Texas College's bank depository account.

Below is a summary of Hidalgo County assessment and collection fee charges and corresponding fee increase percentages for Fiscal Year 2009-2010 through Fiscal Year 2015-2016.

Seven Year History of Fees for Hidalgo County Tax Assessment and Collection		
Year	**Fee**	**Increase over Previous Year**
2015 - 2016	$98,304.00	0%
2014 – 2015	$98,304.00	5%
2013 - 2014	$93,626.00	0%
2012 - 2013	$93,626.00	0%
2011 - 2012	$93,626.00	0%
2010 - 2011	$93,626.00	5%
2009 - 2010	$89,167.20	0%

The Inter-local Cooperation Agreement for Tax Assessment and Collection follows in the packet for the Committee's review and information.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 28, 2015 Board Meeting, the renewal of the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of $98,304.00, representing a 0% increase, from September 1, 2015 through August 31, 2016 as presented.

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA

March 31, 2015

P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

Ms. Myriam Lopez, Comptroller
South Texas College
P.O. Box 9701
McAllen, TX. 78502

Dear Ms. Lopez:

As per Clause VI, consideration of our Collection of Taxes Contract, be advised that the fee for the taxable year 2015 will remain at **$98,304**. Effective September 1, 2015

Please sign, date and return this letter to us as soon as possible.

Sincerely,

Pablo (Paul) Villarreal, Jr. PCC
Hidalgo County Tax Assessor-Collector

XC: Hon. Ramon Garcia
Hidalgo County Judge

Mr. Ray Eufracio
Hidalgo County Auditor

Accepted & Agreed:

By:_____ _____
Signature Date

STATE OF TEXAS
THE COUNTY OF HIDALGO

Review and Recommend Action to Renew the Starr County Agreement For Tax Assessment and Collection

Approval to renew the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2015 through August 31, 2016 will be requested at the April 28, 2015 Board meeting.

According to Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.

The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Starr County on June 18, 2001, with an option to renew for subsequent tax years. The contract was last renewed on April 22, 2014, and the annual fee approved was $87,886.00. Mr. Carmen Peña, RTA for Starr County, has advised the College that the annual fee for tax year 2015 will remain at $87,886.00 and is scheduled to be approved by the Starr County Commissioners Court on April 13, 2015 which is before the April 28, 2015 Board meeting. The monthly collection fee of $7,323.83 is reduced from taxes collected during the month and the remaining funds collected are paid to the College.

Below is a summary of Starr County assessment and collection fee charges and corresponding fee increase percentages for Fiscal Year 2009-2010 through Fiscal Year 2015-2016.

Seven Year History of Fees for Starr County Tax Assessment and Collection		
Year	**Fee**	**Increase over Previous Year**
2015 - 2016	$87,886.00	0%
2014 - 2015	$87,886.00	0%
2013 - 2014	$87,886.00	0%
2012 - 2013	$87,886.00	0%
2011 - 2012	$87,886.00	0%
2010 - 2011	$87,886.00	0%
2009 - 2010	$87,886.00	0%

The Amendment to the Inter-local Cooperation Agreement for Tax Assessment and Collection for Fiscal Year 2014-2015 follows in the packet for the Committee's review and information.

Starr County will provide the FY 2015-2016 Inter-local Cooperation Agreement prior to the April 28, 2015 Board Meeting.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 28, 2015 Board Meeting, the renewal of the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of $87,886.00 from September 1, 2015 through August 31, 2016 as presented.

STATE OF TEXAS

COUNTY OF HIDALGO

AMENDMENT TO
INTER-LOCAL COOPERATION AGREEMENT
FOR TAX ASSESSMENT AND COLLECTION

This AMENDMENT TO INTER-LOCAL COOPERATION AGREEMENT FOR TAX ASSESSMENT AND COLLECTION ("AMENDMENT"), dated _____, is made between **South Texas College**, hereinafter referred to as "STC," and Hidalgo County, hereinafter referred to as "COUNTY", pursuant to the provisions of the Texas Inter-local Cooperation Act, as follows:

WHEREAS, on or about March 11, 1996, COUNTY entered into an Inter-local Cooperation Agreement "(Inter-local)" with STC for the consolidation of the assessment and collection of property taxes; and

WHEREAS, COUNTY and STC, now desire to amend the Inter-local as hereinafter provided.

NOW THEREFORE, for the purpose stated herein, COUNTY and STC hereby agree to the following amendments to the Inter-local:

1. Section VI of the Inter-local is amended to read as follows:

    1. STC hereby agrees to pay and COUNTY agrees to accept a fee of $98,304.00 of all current and delinquent base taxes collected from September 1st through August 31st. For subsequent years after reviewing actual collection costs, COUNTY will submit to STC, prior to May 1st, the fee for the following year. In no event will the cost increase by more than five percent (5%) per year. STC will have until June 1st to accept the recommended fee.
    2. COUNTY will be paid by deducting the fee at the rate of $8,192.00 from monthly collections and will submit Monthly Collections Reports. For following years, if the fee changes, the COUNTY will be paid by deducting the fee at the rate of 1/12th collection fee from monthly collections and will submit Monthly Collections Reports.

2. Except as modified herein, all terms and conditions of the Inter-local, as amended, remain in full force and effect.

WITNESS THE HANDS OF THE PARTIES effective as of the date and year first written above.

SOUTH TEXAS COLLEGE

BY:_____

Rose Benavidez
Chair, Board of Trustees

ATTEST:

_____

Graciela Farias
Secretary, Board of Trustees

HIDALGO COUNTY

By:_____

Ramon Garcia
Hidalgo County Judge

ATTEST:

_____

Arturo Guajardo Jr.
Hidalgo County Clerk

Review and Recommend Action to Revise Policy #4118: Provision of Faculty Letter of Appointment

Approval to revise Policy #4118: Provision of Faculty Letter of Appointment will be requested at the April 28, 2015 Board meeting.

The revisions to the policy are requested for the following reasons:

- To update the method of issuance to include electronic distribution due to automation of services within the Office of Human Resources.

- To stipulate the acceptance of letter of appointment is due by stated deadline on offer and failure to do so would constitute a rejection of the offer.

- To clarify procedure of providing adequate notice to resign in good standing as it is not limited to the end of the contract period.

The revised policy follows in the packet for the Committee's information and review. The additions to the policy are highlighted in yellow and the deletions are designated with a red strikeout.

The revised policy has been reviewed by staff, the President's Cabinet, and by South Texas College's legal counsel.

It is requested that the Finance and Human Resources Committee recommend for Board approval, at the April 28, 2015 Board meeting, the proposed revisions to Policy #4118: Provision of Faculty Letter of Appointment as presented and which supersedes any previously adopted Board policy.

Notice of Letter of Appointment Renewal or Non-renewal

The College shall notify~~, in writing,~~ each faculty member whose Letter of Appointment is about to expire whether the College proposes to renew or not renew the Letter of Appointment for the next academic year as follows: Faculty members who have already completed a year of employment as full time regular faculty members with the College shall be given notice not later than February 15. Faculty members who are in their first year of employment with the College shall be given notice not later than April 15.

The College shall be deemed to have given the faculty member timely notice if it *provides notice electronically or* hand delivers the notice to the faculty member or deposits the notice to the custody of the U.S. Postal Service by the deadline date in a sealed envelope addressed to the faculty member to the address specified by the faculty member.

The College's failure to provide this notice by the specified date shall be deemed an election by the College to employ the faculty member in the same professional capacity for the following academic year.

Acceptance of Offer of Appointment

The College shall provide notice to each faculty member who is proposed to be renewed for the next academic year, an offer of appointment for the upcoming academic year. The letter of appointment, if accepted, must be electronically or manually signed by the respective employee and returned to the Office of Human Resources by the stated deadline. Failure to respond by the deadline date indicated on the letter of appointment will constitute a rejection of the offer.

Notice Under Letter of Appointment

Before a Faculty Member employed under a Letter of Appointment may be terminated, suspended without pay, or released because of a necessary reduction of personnel, the President must notify the Faculty Member in writing of the proposed action and the grounds for the action.

Hearing Under Letter of Appointment

If a Faculty Member employed under a Letter of Appointment desires a hearing after receiving notice of the proposed termination, proposed non-renewal, or proposed suspension without pay, the Faculty Member shall notify the President in writing not later than the 10th day after the date the Faculty Member receives the notice of the proposed action. The President shall schedule a hearing to be held not later than the 30th day after the date the President receives the request for a hearing unless the parties agree in writing to a different date.

At the hearing, the Faculty Member may:

(1) be represented by a representative of the Faculty Member's choice;

(2) hear the evidence supporting the reason for the proposed action;

(3) call witnesses;

(4) cross-examine witnesses; and

(5) present evidence.

Decision of President

If the Faculty Member does not request a hearing, the President shall:

(1) proceed to take the appropriate action to terminate the or suspend the faculty member without pay without further notice to the Faculty Member before taking such action; and

(2) notify the Faculty Member in writing of that action not later than the 30th day after the date the notice of proposed action was sent to the Faculty Member.

If the Faculty Member requests a hearing, following the hearing the President shall notify the Faculty Member in writing of that action not later than the 15th day after the date on which the hearing is concluded.

Resignation Under Letter of Appointment

To resign in good standing ~~at the end of the contract period~~, a Faculty Member employed under a Letter of Appointment shall be required to file a written resignation with the Office of Human Resources or the President's designee not later than the 45th day before the first day of instruction of the following academic year. A written resignation mailed by prepaid certified or registered mail to the Office of Human Resources, the President or the President's designee at the post office address of the College is considered filed at the time of mailing.

A Faculty Member employed under a Letter of Appointment may request a release from the Letter of Appointment in good standing at any other time with the consent of the President or the President's designee.

A Faculty Member who does not resign in good standing shall not be eligible for re-employment.

Termination or Suspension Under Letter of Appointment

The President may terminate a Letter of Appointment and discharge a Faculty Member at any time for good cause or a financial exigency or program change that requires a reduction in personnel as determined by Board Policy.

Review and Recommend Action on Disposal of Surplus Property

Approval of disposal of surplus property valued at $1,000 and over through a live auction will be requested at the April 28, 2015 Board meeting.

The surplus property goes through an evaluation process by the departments to determine if the items are damaged beyond repair and unable to be utilized district wide.

The auction items are located at the South Texas College Receiving Department, 3700 W. Military Hwy., McAllen, TX. The auction will be scheduled during the month of June.

A listing of the items to be auctioned follows in the packet for the Committee's review and information.

The items valued at $1,000 and over are included in the College's inventory through the Banner system.

It is requested that the Finance and Human Resources Committee recommend for Board approval, at the April 28, 2015 Board meeting, the disposal of surplus property valued at $1,000 and over through a live auction as presented.

SOUTH TEXAS COLLEGE
SURPLUS PROPERTY OVER $1,000
APRIL 28, 2015

Pallet	Qty	Description	Silver Tag	Ptag	Serial Number	Green Tag	Purchase Amount	Net Value	Condition
120	1 ea	Shelving Main Item	0000017040	000011956			$ 2,458.14	$ -	Obsolete
120	1 ea	Shelving Main Item	0000017041	000011957			$ 2,458.14	$ -	Obsolete
120	1 ea	Shelving Main Item	0000017044	000011958			$ 2,458.14	$ -	Obsolete
120A	1 ea	Shelving Main Item	17046	000011940			$ 6,807.74	$ 227.02	Obsolete
121	1 ea	Metal Master Vertical & Horizontal Milling Machine	0000007879	000009004		5000004498	$ 25,350.00	$ -	Damage
128	1 ea	Canon RE350 Video Visualizer	0000006812	000007457	2321100218	5000003863	$ 1,414.23	$ -	Obsolete
128	1 ea	Canon RE350 Video Visualizer	0000006815	000007454	2321100153	5000003866	$ 1,414.23	$ -	Obsolete
128	1 ea	Canon RE350 Video Visualizer	0000006813	000007456	2321100134	5000003864	$ 1,414.23	$ -	Obsolete
128	1 ea	PACE Thermal Flo Ball Grid Arrary /Surface Mount Technology	0000003840	000004489	03000192	5000002161	$ 2,718.50	$ -	Obsolete
128	1 ea	PACE Thermal Flo Ball Grid Arrary /Surface Mount Technology	0000003839	000004488	03000199	5000002160	$ 2,718.50	$ -	Obsolete
128	1 ea	PACE Thermal Flo Ball Grid Arrary /Surface Mount Technology	0000003838	000004487	03000198	5000002162	$ 2,718.50	$ -	Obsolete
128	1 ea	Martin Yale Auto Folder	14495	N00016971			$ 1,695.75	$ -	Obsolete
128	1 ea	GBC Modular Series CC2700 Binding Machine	0000004562	000006572	NOC77927301081		$ 1,664.05	$ -	Obsolete
128	1 ea	Electrical Machines and Control Circuit Trainer	0000004287	000004873	403G007925	5000000853	$ 10,016.40	$ -	Obsolete
128	1 ea	Electrical Machines and Control Circuit Trainer	0000004288	000004874	403F007840	5000000854	$ 9,641.40	$ -	Obsolete
128	1 ea	Electrical Machines and Control Circuit Trainer	0000004290	000004876	4031F00281155	5000000856	$ 9,641.40	$ -	Obsolete
128	1 ea	Electrical Machines and Control Circuit Trainer	0000004291	000004877	4031F00281140	5000000857	$ 9,641.40	$ -	Obsolete
128	1 ea	Electrical Machines and Control Circuit Trainer	0000004289	000004875		5000000855	$ 9,641.40	$ -	Obsolete
129	1 ea	PACE ARM-EVAC 1200 Fume Extractor	0000003635	000004336	910094	5000000498	$ 9,240.00	$ -	Obsolete
129	1 ea	Microtest PentaScanner with Accessories	0000001796	000002348	38P98BA0002		$ 3,542.00	$ -	Obsolete
130	1 ea	Sony Mini DV Handycam Vision with Mic Accessory	0000003260	000003930	260512		$ 1,705.95	$ -	Incomplete
131	1 ea	Magnisight Camera	0000001213	000001895	500342		$ 1,234.00	$ -	Incomplete
132	1 ea	Medical Plastics Laboratory Wooden Base Only	0000003254	000003928			$ 1,009.57	$ -	Incomplete
133	1 ea	Fotec Mini with Accessories	0000006165	000007612	S1562	5000003531	$ 3,906.01	$ -	Obsolete
133	1 ea	Fotec Mini with Accessories	0000006154	000007605	S151336	5000003524	$ 3,906.01	$ -	Obsolete
133	1 ea	Fotec Mini with Accessories	0000006162	000007609	S15138	5000003528	$ 3,906.01	$ -	Obsolete
133	1 ea	Fotec Mini with Accessories	0000006157	000007608	S151336	5000003527	$ 3,906.01	$ -	Obsolete
134	1 ea	AVCOM PSA-37D Portable Spectrum Analyzer	0000004634	000006306	F1272	5000002047	$ 2,232.75	$ -	Obsolete
135	1 ea	ELMO EV-2000AF Visual Presenter	14138	N00016351	421094		$ 1,335.00	$ -	Obsolete
136	1 ea	Canon Visualizer RE-455X Projector	0000004655	000006182	SG0CT220655D		$ 6,800.00	$ -	Obsolete
137	1 ea	JohnsonDiversey TrailBlazer	13848	N00019727			$ 1,050.00	$ -	Incomplete
138	1 ea	Wilton VS A5816 Drill	0000002551	000003496	810368	5000000194	$ 183.50	$ -	Obsolete
142	1 ea	Heathkit EWT-3567 Education System	0000006177	000007774	50721299		$ 2,320.70	$ -	Obsolete
140	1 ea	Heathkit EWT-3567 Education System	0000004683	000007776	50721295		$ 2,320.70	$ -	Obsolete
141	1 ea	Fotec Mini with Accessories	0000006164	000007611		5000003530	$ 3,906.01	$ -	Obsolete
139	1 ea	Microwave 3301 Training System	22991	000007698			$ 2,002.01	$ -	Obsolete
139	1 ea	Microwave 3301 Training System	22992	000007699			$ 2,002.01	$ -	Obsolete
139	1 ea	Microwave 3301 Training System	23008	000007700			$ 2,002.01	$ -	Obsolete
143	1 ea	Datamation Systems Laptop Storage Cabinet	0000006700	000009412			$ 2,866.95	$ -	Obsolete
144	1 ea	ProMaxima P-120 Biceps Curl Exercise Machine	15133	N00014709			$ 1,484.86	$ -	Broken
145	1 ea	ProMaxima P-145 Leg Extension Machine	15181	N00014706			$ 1,539.86	$ -	Broken
146	1 ea	ProMaxima P-127 Triceps Curl Extension Machine	15139	N00014708			$ 1,484.86	$ -	Obsolete
147	1 ea	Lincoln 250 Welding Machine	0000011818	000011990	U1050521437	5000006263	$ 1,251.41	$ -	Damage
148	1 ea	Lincoln 250 Welding Machine	0000011820	000011992	U1050517268	5000006265	$ 1,251.41	$ -	Damage
148	1 ea	Lincoln 250 Welding Machine	0000011819	000011991	U1050517270	5000027788	$ 1,251.41	$ -	Damage
149	1 ea	Lincoln 250 Welding Machine	18829	N00017930	U1100203976	5000019509	$ 1,421.28	$ -	Obsolete
149	1 ea	Lincoln 250 Welding Machine	18824	N00017927	U1100203966	5000019506	$ 1,421.28	$ -	Obsolete
149	1 ea	Lincoln 250 Welding Machine	13133	N00014189	U1060119051	5000010065	$ 1,246.25	$ -	Obsolete
150	1 ea	Lincoln 250 Welding Machine	14811	N00018200	U1100503190	5000019206	$ 1,406.50	$ -	Obsolete

Grant Asset
Capital Asset
Grant and Capital Asset

SOUTH TEXAS COLLEGE
SURPLUS PROPERTY OVER $1,000
APRIL 28, 2015

Pallet	Qty	Description	Silver Tag	Ptag	Serial Number	Green Tag	Purchase Amount	Net Value	Condition
150	1 ea	Lincoln 250 Welding Machine	14812	N00018206	U1100406430	5000019553	$ 1,406.50	$ -	Obsolete
152	1 ea	Lincoln 250 Welding Machine	17783	N00017819	U109074776	5000027787	$ 1,379.00	$ -	Obsolete
152	1 ea	Lincoln 250 Welding Machine	16532	N00017940	U1100202254	5000019510	$ 1,400.00	$ -	Obsolete
153	1 ea	Lincoln 250 Welding Machine	16533	N00017941	U1100403372	5000019511	$ 1,400.00	$ -	Obsolete
153	1 ea	Lincoln 250 Welding Machine	16536	N00017944	U1100303816	5000019534	$ 1,400.00	$ -	Obsolete
156	1 ea	Colours Sports Wheel Chair (Rehab In Motion)	0000007490	000009053	00165; S32595	5000004760	$ 1,500.00	$ -	Incomplete
157	1 ea	Cress C2121 Heat Treating Furnace	9723	000010659	0409		$ 7,149.59	$ -	Damage
157	1 ea	Cress C2121 Heat Treating Furnace	9723	000010659	0409		$ 7,149.59	$ -	Damage
158	1 bx	Books						$ -	
159	1 ea	Classroom Lectern	0000006925	000007532			$ 7,441.32	$ -	Obsolete
160	1 ea	Classroom Lectern	0000006905	000007534			$ 7,441.32	$ -	Obsolete
160	1 ea	Classroom Lectern	0000006949	000007530			$ 7,441.32	$ -	Obsolete
161	1 ea	VI Customized Lectern	0000006136	000006857			$ 3,696.84	$ -	Obsolete
162	1 ea	Sony Wireless Lab	0000008512	000009333			$ 18,231.20	$ -	Obsolete
163	1 ea	Classroom Lectern	0000006921	000007533			$ 7,441.32	$ -	Obsolete
164	1 ea	VI Customized Lectern	0000006110	000006859			$ 3,696.84	$ -	Obsolete
165	1 ea	Sony Wireless Lab	0000008513	000009336			$ 16,208.80	$ -	Obsolete
166	1 ea	VI Customized Lectern	0000006128	000006855			$ 3,696.84	$ -	Obsolete
167	1 ea	VI Customized Lectern	0000006112	000006861			$ 3,696.84	$ -	Obsolete
168	1 ea	Multimedia SEI-503 Cabinet	0000008172	000008950	SEI-2241		$ 3,739.60	$ -	Obsolete
169	1 ea	VI Customized Lectern	0000006107	000006850			$ 3,696.84	$ -	Obsolete
170	1 ea	VI Customized Lectern	0000006105	000006858			$ 3,696.84	$ -	Obsolete
171	1 ea	Buckstaff Wood Desk with 7 Drawers	0000001357	000001199			$ 2,403.84	$ -	Obsolete
172	1 ea	Definity Prologix with DCS Networking	0000004896	000005715			$ 76,973.49	$ -	Obsolete
173	1 ea	1992 Blue Ford Taurus Wagon	0000000176	000000165	1FACP55		$ 11,708.00	$ -	Damage
173	1 ea	1993 White Ford Taurus Wagon	0000000157	000000216	1FACP57U9PG324666		$ 14,500.00	$ -	Damage
174	1 ea	Marquee(Tsb) Electronic Sign	22657	000006989			$ 38,999.00	$ -	Obsolete
175	1 ea	1997 Beige Lincoln Town Car	17487	N00012881	1LNLM82W8VY744225		$ 3,270.00	$ -	Obsolete
176	1 ea	2000 Chevrolet Astro Van	0000003595	000004312	1GCDM19W3YB179248		$ 17,576.28	$ -	Obsolete

Grant Asset
Capital Asset
Grant and Capital Asset

Review and Action as Necessary to Issue a Request for Proposals for Call Center Services

Approval to issue a Request for Proposals (RFP) to solicit call center services will be requested at the April 28, 2015 Board meeting.

The College is seeking Call Center Services to support and enhance all Student Enrollment Services (Financial Aid, Admissions, Registration, Payment, General Advising, and General College Information). Call Center Services will also be utilized to increase Enrollment Services hours through a 24/7 schedule, support for students on all campuses and online.

During peak enrollment times, the college experiences high inbound call volumes in the existing Call Center, Financial Aid, Admissions, Cashier's and Distance Learning departments. While many calls are answered and/or transferred to the appropriate service area, departments are not able to handle the high-volume demand during peak periods. Additionally, the existing services are utilized to maximum capacity for outbound calls including enrollment, payment and financial aid drives, returned calls and general student inquiries.

Call Center services will be used to meet the demand of inbound calls and outbound campaigns at various stages of the student lifecycle increasing the likelihood that prospective students complete the enrollment process and persist to degree completion. A committee has drafted a Request for Proposals which has been reviewed by the following college departments: Student Financial Services, Distance Learning, College Connections and Admissions, Technology Resources, and the Purchasing Office.

The proposed timeline for the Request for Proposals (RFP) is as follows:

May 4, 2015	Advertisement of RFP
May 19, 2015	Deadline for responses
May 20-27, 2015	Evaluation of responses by staff
June 11, 2015	Review by Finance Committee
June 23, 2015	Approval by Board of Trustees

The agreement for the Call Center Services will be for the period beginning July 1, 2015 and ending August 31, 2016, with an option to renew for two additional two (2) year periods.

A draft of the Request for Proposals (RFP) follows in the packet for the Committee's review and information.

It is requested that the Finance and Human Resources Committee recommend for Board approval, at the April 28, 2015 Board meeting, to support the administration's request to issue a Request for Proposals (RFP) to solicit call center services as presented.

SOUTH TEXAS COLLEGE

REQUEST FOR PROPOSALS

RFP NUMBER
14-15-1049

RESPONSES MUST BE RECEIVED BEFORE:
2:00 P.M, on (Pending Approval on Date)
Opening will be public

If by US Postal Service, Mail to:	**Hand Deliver or Express Mail (Overnight, 2nd day, etc) to:**
South Texas College Purchasing Department P.O. Box 9500 McAllen, TX 78502-9500	South Texas College Purchasing Department 3200 W. Pecan Blvd, Bldg N, Ste 145 McAllen, TX 78501

Show RFP Number, Opening Date and Time on Return Envelope

NOTE: RESPONSES must be time stamped at **South Texas College Purchasing Department** before the hour and date specified for receipt of responses.

Responses shall be submitted in a sealed envelope plainly marked with the name and address of the entity submitting a response. The response envelope must contain the following: CALL CENTER SERVICES and the date and time of the submittal deadline.

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SECTION 1
INTRODUCTION

1.1 Background on STC

South Texas College ("STC") is a comprehensive community college serving the counties of Hidalgo and Starr in South Texas. It has six campuses, including three which are in McAllen: the Pecan Campus, the Technology Campus, the Ramiro R. Casso Nursing and Allied Health Campus; the Mid-Valley Campus in Weslaco; the Starr County Campus in Rio Grande City; and a full service virtual campus at http://elearn.southtexascollege.edu. Established in 1993, STC serves an area with a population of approximately 700,000 and has an enrollment over 30,000. It offers more than 100 degree and certificate programs, including the Bachelors of Applied Technology.

1.2 Purpose and Objectives

STC is soliciting proposals from qualified firms for call center services. STC seeks to partner with a firm to provide telephone and email support to respond to inbound and outbound communications for callers contacting the college. The selected firm will be expected to assist with questions concerning enrollment/registration, financial aid, tuition payments, learning management system support, and other related questions.

1.3 Historical Call Volume

The college receives an approximate annual call volume of 250,000 calls. The specific departments receiving the volume are as follows: Distance Education, Student Information Center, and Financial Aid.

SECTION 2
SCOPE OF SERVICES

2.1 Scope of Services Overview

South Texas College is soliciting call center services that will offer a high level of customer service support. The call center will respond to questions relating to the following: enrollment at the college; admission status; how to apply for financial aid such as grants, loans, scholarships, work study, learning management system support, etc.; required documentation and how to fill out; and other related questions.

The successful respondent will provide comprehensive training to its staff members on those categories of services for which they will be expected to respond.

STC is situated in an area of the country with a large bilingual (Spanish and English) population, including recent immigrants who may have little or no English speaking ability. For this reason, availability of bilingual staff is critical.

STC expects to award a contract to the successful respondent for a initial period of 14 months from July 1, 2015 to August 31, 2016, with the option to renew for two additional one-year periods.

2.2 Service Phase Schedule

STC seeks to implement services in two phases. The first phase will be for a period of two months and be limited to outbound phone campaigns; the second (and ongoing) phase will involve inbound services.

Phase I – July 1st, 2015 – August 31st, 2015
Outbound targeted enrollment campaigns that will include the following:

- Fall 2014 semester stop-out students
- Applicants who have not registered for classes
- Applicants not complete with financial aid process
- Registered students on unpaid status reports
- Students on academic suspension

Phase II - September 1, 2015 – August 31st, 2016
Inbound Call Center support full-services implementation

2.3 Service Provisions

The selected contractor will be expected to comply with the following provisions:

A. 24/7 inbound call support; flexibility to provide services during peak enrollment and high call volume periods

B. Consistently high customer satisfaction;

C. Bilingual services in English/Spanish;

D. Support of students attending virtual campus;

E. Provide data analysis and submit periodic reports on calls received;

F. Must have extensive experience in provider services to institutions of higher education;

G. Provider staff must be located with the United States.

SECTION 3
INSTRUCTIONS AND RESPONSE REQUIREMENTS

3.1 Submittal and Acceptance of Responses

A. STC reserves the right to accept or reject any or all responses, to waive informalities and minor technicalities, or to cancel this RFP in part or in its entirety, according to what is in the best interest of STC.

B. Only sealed, paper copy responses will be accepted. Responses submitted through facsimile or email attachment will NOT be accepted.

C. Responses received after the stated deadline for submittal will not be accepted under any circumstances and will be returned to the respondent unopened.

D. Unsigned response will NOT be considered.

E. All accepted responses shall become the property of STC upon submission, whether or not a contract is awarded.

F. All costs incurred in the preparation and delivery of responses shall be borne by the respondent.

3.2 Preparation Instructions

A. Responses shall be prepared simply and economically, providing a straightforward and concise description of respondent's ability to meet the requirements of this RFP. Emphasis shall be on completeness, clarity of content and responsiveness to the RFP requirements.

B. Responses must be typed or printed on letter size (8-1/2 x 11) white paper suitable for copies.

C. All pages of the response should be numbered sequentially.

D. Respondents must submit one original and four (4) copies of the complete response.

3.3 Submittal Documents

The following documents, at a minimum, must be filled out, signed by an authorized representative, and returned as part of your response submittal:

A. Responses to Section 5

B. Cost Proposal (Section 7)

C. Addenda Checklist (Section 8)

D. Execution of Offer (Section 9)

E. Notification of Criminal History (Section 10)

3.4 Submittal Deadline and Location

A. Proposals must be received by STC no later than 2:00 P.M. (CST), **_____, 2015**. Opening will be public.

B. Hand deliver or mail to:

If by US Postal Service, Mail to:	**Hand Deliver or Express Mail (Overnight, 2nd day, etc) to:**
South Texas College Purchasing Department P.O. Box 9500 McAllen, TX 78502-9500	South Texas College Purchasing Department 3200 W. Pecan Blvd, Bldg N, Ste 145 McAllen, TX 78501

3.5 Validity Period

Responses are to be valid for a minimum of 60 days from the submittal deadline date to allow time for evaluation, selection, and any unforeseen delays.

3.6 STC Contacts

Any questions or concerns regarding this Request for Proposals shall be directed to:

Fernando Lamas	Becky Cavazos
Assistant Director of Purchasing	Director of Purchasing
3200 W. Pecan Blvd, Bldg N, Ste 145	3200 W. Pecan Blvd, Bldg N, Ste 145
McAllen, Texas 78501	McAllen, Texas 78501
956-872-4683	956-872-4680
Email: flamas@southtexascollege.edu	Email: beckyc@southtexascollege.edu

STC specifically requests that Respondents restrict all contact and questions regarding this RFP to the above named individual(s).

3.7 Addenda Acknowledgement

Addenda must be acknowledged with the proposals submittal. An addenda acknowledgement form is included as part of this RFP (Section 8) and must be returned with the response.

3.8 Open Records

All the information that you submit to STC, in response to this solicitation for proposals, shall be subject to public disclosure under the provisions of the Texas Government Code §552.001 *et. seq.*(commonly known as the "Texas Public Information Act"). If you consider any information that you submit to STC to be trade secrets and/or commercial or financial information that if disclosed would cause substantial competitive harm to you or your company you must submit a written statement, along with your submittal, clearly identifying the information. You may, additionally, identify the information in your submittal by enclosing it in brackets, highlighting the text, or by some other similar method. In the event that STC receives a public request for disclosure of the information which you identified as being a trade secret or confidential commercial or financial information STC will decline to release it and follow the procedure set out in Texas Government Code §552.305 to request an opinion from the Attorney General on whether or not it must disclose the information. In its request to the Attorney General, STC will not take a position on whether or not the information should be disclosed.

3.9 Award of Contract

STC is requesting responses to this RFP with the intent to award a contract for the requirements contained herein. However, STC is not obligated to award a contract under this solicitation and reserves the right to reject any and all response. STC shall reserve the right to award a contract for all or any of the requirements in this RFP, to award multiple contracts, or to not award any contract, according to what is in the best interest of STC.

SECTION 4
EVALUATION CRITERIA FOR AWARD

4.1 Evaluation Information

STC will utilize an evaluation team for the evaluation of this RFP. The evaluation will include the overall response to the RFP and the general requirements defined in the RFP. STC must be confident that the respondent's good/services will perform and meet the needs of STC. STC will evaluate and make the award on the proposal that is determined to be the best value to STC based on the criteria listed below.

All proposals must be complete and convey all of the information requested to be considered responsive. If the proposal fails to conform to the essential requirements of the RFP, STC alone will determine whether the proposal is a candidate for further consideration.

4.2 Evaluation Criteria and Weights

The purchase price	**40 points**
The reputation of the vendor and the vendor's goods or services	**18 points**
The quality of the vendor's goods or services	**18 points**
The extent to which the vendor's goods or services meet the College's needs	**15 points**
The vendor's past relationship with the College	**3 points**
The impact on the ability of the College to comply with laws and rules relating to historically underutilized businesses	**1 points**
The total long-term cost to the College to acquire the vendor's goods or services	**5 points**
TOTAL POINTS	**100**

SECTION 5
RESPONDENT QUESTIONNAIRE

The Respondent recognizes that in selecting a provider of the requested services, STC will rely, in part, on the answers provided in response to this Section. Accordingly, Respondent warrants to the best of its knowledge that all responses are true, correct and complete. STC reserves the right to confirm this information listed below.

5.1 Company Profile

A. Number of Years in Business: _____

B. Type of Operation: Sole Proprietorship ____ Partnership____ Corporation ____ Limited Liability Company _____ Government____

C. Number of employees: Full-time:_____ Part-time: _____

D. Provide a brief history of your organization and its experience providing the type of services requested herein.

E. Provide evidence of your company's financial status and stability, such as a Dun and Bradstreet report, if available, or your company's financial statements.

F. Is your firm involved in any litigation that would impact its performance under a contract with STC? If yes, provide details.

G. Has your firm had any previous contracts for services terminated for cause? If yes, provide details.

H. Provide a customer reference list of at least three (3) entities for which you currently provide services or have provided services of the type and scope requested herein over the past five years. References must include company name, contact person, telephone number and length of business relationship. References from past or current clients in higher education are preferred.

I. Is your company currently certified as a Historically Underutilized Business (HUB) by the State of Texas, or certified as a woman, minority or small business under any U.S. Government agency? If yes, please attach a copy of the certificate or other proof of such certification.

5.2 Background and Experience

Please provide a response on the firm's experience and/or qualifications relating to each of the items below:

A. Relevant call center experience specific to each of the types of services requested;

B. Experience in serving higher education students and/or public sector clients;

C. Qualifications of call center staff to handle support responsibilities;

D. Experience serving Ellucian Banner, Luminis, and Blackboard;

E. Security and training measures taken to properly handle confidential student information;

F. Support for ADA compliance, including any limitations;

G. Call center staffing- do your sites or offerings include multiple locations or home-based staff;

H. Links to any demonstrations/simulations of your service.

5.3 Service Elements

Describe the following service elements:

A. How the firm would build a centralized call center to support anticipated call volume;

B. Detailed implementation plan and timeframes;

C. How representatives will be trained to meet minimum service standards;

D. How representatives handle contacts that include multiple student service and/or support issues;

E. Measures the firm takes to ensure confidentiality and security in dealing with personal data in relation to FERPA, to meet federal financial aid compliance regulations and ADA considerations;

F. How the firm maintains the representatives' level of training for the duration of the contract;

G. How a "knowledge base" will be maintained to ensure relevance and how utilization of knowledge base articles will be tracked; how representatives maintain/update knowledge base; details regarding STC's access to the knowledgebase and/or written procedures;

H. How staffing will be managed during call volume peaks;

I. How callbacks will be handled and resolution tracked;

J. How service escalations occur, and what will be done to track resolution;

K. What ticketing system is used by the firm, and whether or not it integrates with other vendors' solutions;

L. Outline experience with non-English speaking customers and proposed resolution process;

M. Detail plans for initial and ongoing training and development and how that training will be tracked;

N. What is the training approach for regulatory compliance and updates to Title IV regulatory issues;

O. Will calibration calls be part of the proposed services, and if yes, what is the proposed schedule?

P. Outline organizational criteria to assess representatives' knowledge and ability to perform;

Q. Will software/hardware or licensing purchases be required;

R. Will training staffing for peak volume be an additional cost;

S. What assessment tools are used to determine representative's knowledge, as well as steps taken if knowledge is deficient; and

T. What is the existing or proposed conflict of interest methodology for employees who become STC students or are family members of students.

5.4 Metrics and Reporting

Describe how metrics and reporting will be handled:

A. List all metrics to be captured, frequency of capture and how the data will be accessed;

B. How monthly and annual service level metrics will be provided;

C. How long customer interactions are stored for quality tracking purposes;

D. How employee performance is measured, including corrective action, recognition, and performance measurements.

E. Describe the process whereby the College can request removal of a customer service representative for poor performance; and

F. How customer satisfaction is tracked and handled. Please provide examples of periodic surveys used for students, faculty and staff.

Company Name: _____

_____

Signature of Authorized Representative

SECTION 6
GENERAL TERMS AND CONDITIONS

These General Terms and Conditions shall be made a material part of and govern any Purchase Order and/or contract resulting from this Request for Proposals.

6.1 Time of Performance

Time is of the essence in the rendering of services and delivery of products hereunder. Contractor agrees to perform all obligations and render services set forth in the requirements in this Contract and according to any service schedule(s) agreed upon by STC and Contractor.

6.2 Acceptance and Ownership of Materials

All services performed under this Contract shall be to the satisfaction of STC and in accordance with the specifications, terms, and conditions of the Contract. STC reserves the right to inspect the final product furnished and/or the services performed, and to determine the quality, acceptability, and fitness of such product and/or services. Contractor agrees that the copyright to all market research results and materials developed for STC shall become the property of STC. This shall include, but not be limited to, all rights to photos, advertisements, questionnaires, survey instruments, and other creative materials developed for STC during the contract period.

6.3 Default

In the event that Contractor fails to carry out or comply with any of the terms and conditions of the Contract with STC, STC may notify Contractor of such failure or default in writing and demand that the failure or default be remedied within ten (10) days. In the event that Contractor fails to remedy such failure or default within the ten (10) day period, STC shall have the right to cancel the Contract.

The cancellation of the Contract, under any circumstances whatsoever, shall not effect or relieve the Contractor from any obligation or liability that may have been incurred or will be incurred pursuant to the Contract and such cancellation by STC shall not limit any other right or remedy available to STC at law or in equity.

6.4 Indemnification

To the fullest extent permitted by law, the Contractor agrees to indemnify and hold harmless STC, its officers, employees, and agents harmless from and against any and all claims, damages, losses and expenses of whatever kind or nature, including but not limited to attorneys' fees, of any nature or kind arising out of or caused from the performance of services, or provision of goods, by the Contractor pursuant to this contract, which are caused, in whole or in part, by any negligent act or omission of the Contractor.

6.5 Compliance with Law

Contractor is aware of and in full compliance with its obligations under existing applicable law and regulations, including the Immigration Reform and Control Act of 1986, Title VI of the Civil Rights Act of 1964 (as amended), the Age Discrimination Act of 1975, the Fair Labor Standards Act (as amended), the Americans with Disabilities Act of 1990, and all other applicable laws and regulations.

6.6 Payments

Payment for services/goods will be made after acceptable performance of services and/or receipt of items in good condition and after receipt of a valid invoice. Payment shall be in accordance with the State of Texas Prompt Payment Act, Chapter 2251, Government Code VTCA.

6.7 Termination

A. STC shall have the right to terminate the contract for convenience and without cause upon thirty (30) days' written notice to Contractor.

B. STC may terminate this Contract, without penalty, either in whole or in part, if funds are not appropriated by STC in its budget specifically for this contract.

In no event shall such termination by STC, as provided for under this Section, give rise to any liability on the part of STC, including, but not limited to, claims of the Contractor for compensation for anticipated profits, unabsorbed overhead, or interest on borrowing. STC's sole obligation hereunder is to pay Contractor for products and/or services ordered and received prior to the date of termination.

6.8 Contract Amendments

The Contract may be amended, in writing, within the Contract period by mutual consent of the parties. No modification or amendment to the Contract shall become valid unless in writing and signed by both parties. All correspondence regarding modifications or amendments to the Contract must be forwarded to the STC Purchasing Department for prior review and approval.

6.9 Independent Contractor Status

The Contractor shall supervise and direct the work, using its best skill and attention. The Contractor shall be solely responsible for, and have control over means, methods, techniques, sequences and procedures and for coordinating all portions of the Work, and acknowledges that it is being engaged by STC as an independent contractor.

6.10 Non-Disclosure

Contractor and STC acknowledge that they or their employees may, in the performance of this contract, come into the possession of proprietary or confidential information owned by or in the possession of the other. Neither party shall use any such information for its own benefit outside this Agreement. Subject to Section 3.8, neither party shall make such information available to any person, firm, corporation, or other organizations, whether directly or indirectly affiliated with Contractor or STC, unless required by law.

6.11 Publicity

Contractor agrees that it shall not publicize this Contract or disclose, confirm or deny any details thereof to third parties or use any photographs or video recordings of STC's name in connection with any sales promotion or publicity event without the prior express written approval of STC.

6.12 Severability

If any provision of this Contract, or the application of any provision to any party or circumstance is held invalid, unenforceable, or illegal in any respect, the remainder of the Contract and the application of the provision to other parties or circumstances shall remain

valid and in full force and effect.

6.13 Non-Waiver of Defaults

Any failure of STC at any time, to enforce or require the strict keeping and performance of any of the terms and conditions of this Contract shall not constitute a waiver of such terms, conditions, or rights, and shall not affect or impair same, or the right of STC at any time to avail itself of same.

6.14 Force Majeure

If either STC or Contractor is delayed at any time in the performance of its obligations under this contract by economic industry-wide strikes, fire, floods, acts of government, unavoidable casualties, or other causes reasonably beyond the control of either party and which could not have been reasonably anticipated, then the party affected by such an event shall give notice to the other party of the probable extent to which the affected party will be unable to perform or be delayed in performing its obligations hereunder. If the performance of either party is delayed or prevented by such an event, both parties shall be excused from performing their obligations hereunder while and to the extent the conditions arising from the event exist, after which the parties' performance shall be resumed. A delay or failure in performance by either party under this paragraph shall not constitute default hereunder, or give rise to any claim for damages.

6.15 Governing Law

This contract will be governed and construed according to the laws of the State of Texas. Both parties agree that venue for any litigation arising from this contract shall lie in Hidalgo County, Texas.

6.16 Assignment

The Contractor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of STC.

6.17 Insurance

Contractor shall obtain and keep in effect during the term of this contract, insurance coverage in the below listed types and amounts. As evidence of insurance coverage, Contractor shall furnish to STC copies of the policies of insurance before commencement of any work under this contract.

	TYPE OF COVERAGE	LIMITS
A	Worker's Compensation	Statutory
B.	Comprehensive General Liability	$1,000,000 each occurrence $2,000,000 aggregate
C.	Professional Liability	$1,000,000 each occurrence

SECTION 7
COST PROPOSAL

Please enter cost information in this section. Respondent may attach pricing information on his own form or format, but the price proposal form must include name of company/entity and signature of authorized person. Enter all applicable charges for services.

Phase I Pricing
Please enter pricing information relating to Phase I (Outbound phone campaign). Provide pricing model used (i.e., per student, per call, per minute, etc.)

_____

_____

Phase II Pricing
Please enter pricing information for Inbound services. Provide pricing model used (i.e., per call, per minute, full time equivalent, etc.)

_____

_____

Other Charges
Enter any other applicable charges related to the services (e.g. implementation/setup, training, reporting, etc.)

_____

_____

Escalation
Enter the price escalation, if any, for the second and third renewal periods of a contract. (Escalation charges will be considered in evaluation of proposals.)

2nd year: _____%

3rd year: _____%

Company/Entity Name: _____

_____
Authorized Signature

SECTION 8
ADDENDA CHECKLIST

Any addenda issued by STC to this RFP will become part of the RFP. Addenda will be numbered sequentially. Respondent must indicate on this sheet the receipt of any and all addenda.

Receipt is hereby acknowledged of the following addenda to this RFP.

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

Company/Entity Name:_____

_____
Authorized Signature

SECTION 9
EXECUTION OF OFFER

In compliance with this solicitation, and subject to all the conditions herein, the undersigned offers and agrees to furnish any or all commodities or services at the prices quoted. Failure to sign the offer, or signing it with a false statement, shall void the submitted offer or any resulting contract, and the Respondent may be removed from STC vendor lists.

By signature hereon, the Respondent hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

By signature hereon, the Respondent hereby certifies that the firm is not debarred, suspended or otherwise declared ineligible to contract by any federal, state or local public agency.

By executing this offer, Respondent affirms that he/she has not given, offered to give, nor intends to give at anytime hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer.

By the signature hereon, the Respondent hereby certifies that neither the Respondent nor the firm, corporation, partnership, or institution represented by the Respondent or anyone acting for such firm, corporation, or institution has violated the antitrust laws of this State, codified in Section 15.01, et seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly the offer made to any competitor or any other person engaged in such line of business.

By signature hereon, Respondent certifies that the individual signing this document and the documents made part of this solicitation is authorized to sign such documents on behalf of the company and to bind the company under any contract which may result from the submission of this proposal.

By signature hereon, Respondent affirms that he has not prepared, or assisted in the preparation of, the specifications or other requirements for this solicitation.

Proposal must include Taxpayer Identification Number, full firm name and address of Respondent. Failure to manually sign proposal will disqualify it. The person signing the proposal should show title or authority to bind his/her firm in contract.

Taxpayer Identification Number: _____

Respondent/Company: _____

Signature: _____

Name (Typed/Printed): _____

Title: _____

Street: _____

City/State/Zip: _____

Telephone No.: _____

SECTION 10
NOTIFICATION OF CRIMINAL HISTORY

THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH PROPOSAL

Texas Education code §44.034, Notification of Criminal History, Subsection (a) states
" a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states " a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION

Please check off one box and sign the form in the appropriate space

I, the undersigned agent for the firm named below, certify; that the information concerning notification of felony convictions has been reviewed by me and the information furnished is true to the best of my knowledge.

VENDOR'S NAME:_____

AUTHORIZED COMPANY OFFICIAL'S NAME (PRINTED): _____

☐ A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

SIGNATURE OF COMPANY OFFICIAL _____

☐ B. My firm is not owned nor operated by anyone who has been convicted of a felony.

SIGNATURE OF COMPANY OFFICIAL _____

☐ C. My firm is owned and/or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s) _____

Details of Conviction(s) _____

_____

_____

_____

SIGNATURE OF COMPANY OFFICIAL _____

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here **Signature of U.S. person ▶** **Date ▶**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Review and Discussion of Position Vacancy Report for FY 2014-2015

The Staffing Plan Position Vacancy Report for FY 2014-2015 follows in the packet for the Committee's information and review. Information is current as of April 10, 2015.

Dr. Shirley A. Reed and Mrs. Mary Elizondo will discuss the report with the Committee.

The Position Vacancy Report for FY 2014-2015 is based on the following:

- **Vacant Full Time Regular Positions - New - Board Approved Positions for FY 2014-2015:**

  ⇒ The staffing plan for FY 2014-2015 began with 28 new Board approved positions. As of April 10, 2015, fifteen (15) new positions approved for FY 2014-2015 remain vacant. Approximately 87% or 13 of the new positions are currently advertised or an applicant recommendation is in progress. For the remaining two positions, one personnel requisition is currently in progress for final approval and for the other position, budget is unavailable.

- **Vacant Full Time Regular Positions – Continuing – CONTINUED from FY 2013-2014:**

  ⇒ A list of seventy six (76) vacant positions due to employee resignations, terminations, and retirement is included and designated as Continuing. These positions are advertised until filled. Approximately 78% or 59 of these positions are currently advertised or in progress for final approval. Nineteen (19) of the 59 advertised positions have recommendations currently in progress. Seventeen (17) positions are on hold primarily due to funding allotted for temporary positions.

- **Full Time Regular Positions – Partially Funded in FY 2014-2015:**

  ⇒ The staffing plan for FY 2014-2015 called for **44** partially funded positions. As of April 10, 2015, twenty four (24) remaining vacant positions are included which are partially funded (less than 100%) in the FY 2014-2015 staffing plan in order to balance the total projected expenditures and total projected revenues. These positions are included on the staffing plan with a salary amount of $2.00 and the total actual salary budget is designated under a "70% Salary Pool" in each account. Approximately 83% or 20 positions are currently advertised or currently in progress for final approval.

The Position Vacancy Report for Fiscal Year 2014-2015 is presented for information and review by the Committee. No action is required from the Committee.

SOUTH TEXAS COLLEGE

15 NEW Vacant Full-Time Regular Positions Approved for FY2014-2015

As of April 10, 2015

New

Division	Position	Type	Category	Title	POSITION STATUS	Proposed Hire Date	Budget
Academic Advancement							**$ 191,500.00**
HS Programs and Services	703284	New	Prof/Tech Support Exempt	Coord for CTE - Early College High Schools	Pending Requisition	06-01-15	
HS Programs and Services	707286	New	Prof/Tech Support Non-Exempt	Early College High School Specialist	Recommendation in Progress	04-20-15	
Professional & Organizational Dev	705352	New	Prof/Tech Support Exempt	Coord for Professional & Organizational Dev	Advertised	05-01-15	
Finance and Administrative Services							**$ 744,255.00**
Business Office	745184	New	Administrative Exempt	Associate Comptroller	Advertised	05-01-15	
Dir Fac Planning & Construction	701513	New	Classified Non-Exempt	Facilities Planning & Constr Accounts Asst	Advertised	05-01-15	
Dir Fac Planning & Construction	703501	New	Prof/Tech Support Exempt	Facilities Planning & Constr Project Mgr	Recommendation in Progress	05-01-15	
Human Resources	703241	New	Prof/Tech Support Exempt	Coordinator for Human Resources	Screening in Progress	05-01-15	
Human Resources	702241	New	Prof/Tech Support Non-Exempt	Benefits Specialist	Screening in Progress	05-01-15	
Human Resources	700240	New	Prof/Tech Support Non-Exempt	HR Staffing Specialist	Screening in Progress	05-01-15	
STC Police	723514	New	Prof/Tech Support Non-Exempt	Police Dispatcher	Requisition in Progress	05-01-15	
Information Services, Planning and Strategic Initiatives							**$ 255,000.00**
Infrastructure	716393	New	Prof/Tech Support Exempt	Applications Analyst III	Re-Advertised	05-01-15	
Infrastructure	717393	New	Prof/Tech Support Exempt	Applications Analyst III	Re-Advertised	05-01-15	
Research and Analytical Services	703320	New	Administrative Exempt	Assoc Dean of Inst'l Research and Effectiveness	Recommendation in Progress	05-01-15	
Office of the President							**$ 120,000.00**
Office of President	701340	New	Executive Exempt	Executive Vice President for Student Success	Budget Unavailable	06-01-15	
Student Affairs and Enrollment Management							**$ 35,000.00**
Student Affairs & Enrollment Mgt	718612	New/Adj	Prof/Tech Support Non-Exempt	Senior Administrative Assistant	Recommendation in Progress	05-01-15	
				Grand Total			**$ 1,345,755.00**

South Texas College

Vacant-Continuing Full-Time Regular Positions from FY2014-2015

Continuing

As of April 10, 2015

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Proposed Hire Date	Budget	Budget
Academic Advancement								**$ 133,679.00**	**$ 127,795.00**
Centers for Learning Excellence	703591	Cont	Administrative Exempt	Director of Ctrs for Lrng Excellence	Funding Encumbered	Advertised	09-01-15	$ 17,400.00	
Centers for Learning Excellence	704426	Cont	Classified Non-Exempt	Learning Excellence Lab Tech	3/11/11	Position Chng for FY15	06-01-15	$ 24,154.00	
Centers for Learning Excellence	702423	Cont	Classified Non-Exempt	Learning Excellence Lab Tech	3/11/11	Position Chng for FY16	06-01-15	$ 27,909.00	
Centers for Learning Excellence	707423	Cont	Classified Non-Exempt	Secretary	10/10/14	Advertised	05-01-15	$ 22,975.00	
Centers for Learning Excellence	704423	Cont	Prof/Tech Support Exempt	Coordinator of Learning Support	7/25/14	Recommendation in Progress	05-01-15	$ 41,241.00	
Academic Affairs								**$ 87,166.00**	**$ 149,018.00**
Distance Education-Instructional	705276	Cont	Prof/Tech Support Exempt	Instructional Designer	9/1/14	Screening in Progress	05-01-15	$ 48,000.00	
Mid Valley Campus	702269	Cont	Classified Non-Exempt	Faculty Secretary	11/28/14	Recommendation in Progress	05-01-15	$ 20,050.00	
Starr County Campus	702267	Cont	Classified Non-Exempt	Faculty Secretary	7/31/08	Advertised	05-01-15	$ 19,116.00	
Administrative								**$ 21,398.00**	**$ 21,398.00**
Public Relations/Marketing	710462	Cont	Classified Non-Exempt	Secretary	12/13/11	Recommendation in Progress	04-20-15	$ 21,398.00	
Community Engagement and Workforce Development								**$ 372,873.00**	**$ 372,873.00**
Alternative Teacher Certification	701873	Cont	Classified Non-Exempt	Customer Service Technician	Funding Encumbered	Budget Unavailable	09-01-15	$ 23,509.00	
Alternative Teacher Certification	701880	Cont	Prof/Tech Support Exempt	Program Manager	11/30/07	Position Chng for FY16	09-01-15	$ 52,000.00	
CPWE - State	705587	Cont	Classified Non-Exempt	Compliance Assistant	Funding Encumbered	Budget Unavailable	09-01-15	$ 27,000.00	
CPWE - State	708587	Cont	Classified Non-Exempt	Customer Service Technician	11/9/12	Budget Unavailable	09-01-15	$ 23,509.00	
CPWE - State	707587	Cont	Classified Non-Exempt	Customer Service Technician	Funding Encumbered	Budget Unavailable	09-01-15	$ 23,509.00	
CPWE - State	714590	Cont	Classified Non-Exempt	Customer Service Technician	6/30/12	Budget Unavailable	09-01-15	$ 23,509.00	
CPWE - State	716590	Cont	Prof/Tech Support Exempt	Continuing Education Coord	11/30/10	Budget Unavailable	09-01-15	$ 49,356.00	
CPWE - State	718590	Cont	Prof/Tech Support Exempt	Program Developer and Coordinator	Funding Encumbered	Budget Unavailable	09-01-15	$ 34,827.00	
CPWE - State	720565	Cont	Prof/Tech Support Exempt	Program Developer and Manager	3/3/09	Position Chng for FY16	09-01-15	$ 52,000.00	
Grant Development & Compliance	701321	Cont	Administrative Exempt	Director of Grant Dev and Mgmnt	8/31/14	Advertised	06-01-15	$ 63,654.00	
Division of Business and Technology								**$ 66,339.00**	**$ 67,864.00**
Business and Technology	700027	Cont	Classified Non-Exempt	Faculty Secretary	10/17/14	Recommendation in Progress	04-20-15	$ 18,751.00	
Business and Technology	701264	Cont	Classified Non-Exempt	Lab Assistant - Business and Technology	Funding Encumbered	Requisition in Progress	05-01-15	$ 25,000.00	
Welding	701311	Cont	Classified Non-Exempt	Lab Assistant - Welding	10/3/14	Advertised	05-01-15	$ 22,588.00	
Div Liberal Arts & Social Sciences								**$ 92,217.00**	**$ 56,803.00**
Div Liberal Arts & Social Sciences	702426	Cont	Classified Non-Exempt	Developmental Lab Technician	Funding Encumbered	On hold	09-01-15	$ 24,154.00	
Div Liberal Arts & Social Sciences	700173	Cont/Adj	Prof/Tech Support Non-Exempt	Senior Administrative Assistant	1/21/14	Advertised	05-01-15	$ 32,649.00	
Div Liberal Arts & Social Sciences	709137	Cont	Prof/Tech Support Non-Exempt	Early Childhood Educator II	11/28/14	Screening in Progress	05-01-15	$ 35,414.00	
Division of Math, Science and Bachelor Programs								**$ 47,964.00**	**$ 118,603.00**
Div. of Math, Science & BA Programs	701298	Cont	Classified Non-Exempt	Administrative Assistant	Funding Encumbered	Budget Unavailable	09-01-15	$ 25,000.00	
Div. of Math, Science & BA Programs	706203	Cont/Adj	Classified Non-Exempt	Senior Administrative Assistant	7/31/13	Advertised	05-01-15	$ 22,964.00	
Division of Nursing and Allied Health								**$ 69,296.00**	**$ 91,425.00**
Associate Degree Nursing	704557	Cont	Prof/Tech Support Non-Exempt	Certified Lab Asst	6/30/11	Advertised	05-01-15	$ 36,336.00	
Emergency Medical Technology	701555	Cont	Prof/Tech Support Non-Exempt	Licensed Lab Assistant	5/15/14	Advertised	05-01-15	$ 32,960.00	

South Texas College

Vacant-Continuing Full-Time Regular Positions from FY2014-2015

Continuing

As of April 10, 2015

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Proposed Hire Date	Budget	Budget
Finance and Administrative Services								**$ 821,689.00**	**$ 393,342.00**
Business Office	736184	Cont/Adj	Prof/Tech Support Non-Exempt	Accountant	6/30/14	Recommendation in Progress	04-20-15	$ 44,670.00	
Business Office	700145	Cont	Classified Non-Exempt	Accounting Assistant	2/17/15	Screening in Progress	05-01-15	$ 27,095.00	
Business Office	704184	Cont	Classified Non-Exempt	Accounting Assistant	2/18/15	Screening in Progress	05-01-15	$ 27,459.00	
Business Office	728184	Cont/Adj	Prof/Tech Support Non-Exempt	Accounting Group Supervisor	6/30/14	Budget Unavailable	09-01-15	$ 50,000.00	
Business Office	734184	Cont	Prof/Tech Support Non-Exempt	Accounting Specialist	4/21/15	Requisition in progress	06-01-15	$ 37,662.00	
Business Office	700228	Cont	Classified Non-Exempt	Administrative Assistant	1/4/15	Screening in Progress	05-01-15	$ 27,607.00	
Business Office	705184	Cont	Classified Non-Exempt	Payroll Assistant - Business Office	1/20/15	Recommendation in Progress	04-20-15	$ 26,466.00	
Cashiers Office	799184	Cont	Classified Non-Exempt	Accounting Assistant	8/31/14	Screening in Progress	05-01-15	$ 29,816.00	
Cashiers Office	700050	Cont	Classified Non-Exempt	Cashier	2/20/15	Requisition in progress	05-01-15	$ 22,282.00	
Central Receiving	707584	Cont	Classified Non-Exempt	Fixed Assets and Receiving Techncian	2/16/15	Advertised	05-01-15	$ 21,611.00	
Central Receiving	700040	Cont	Classified Non-Exempt	Fixed Assets and Receiving Techncian	3/4/15	Advertised	05-01-15	$ 22,320.00	
Custodial	706502	Cont	Classified Non-Exempt	Custodian	9/1/14	Recommendation in Progress	04-20-15	$ 18,688.00	
Custodial	731502	Cont	Classified Non-Exempt	Custodian	10/17/14	Requisition in progress	05-01-15	$ 18,897.00	
Custodial	732502	Cont	Classified Non-Exempt	Custodian	6/30/14	Advertised	05-01-15	$ 18,897.00	
Custodial	721502	Cont	Classified Non-Exempt	Custodian	1/23/15	Requisition in progress	05-01-15	$ 19,325.00	
Dir Fac Planning & Construction	701501	Cont	Administrative Exempt	Director of Facilities Planning and Construction	5/31/15	Advertised	06-01-15	$ 99,766.00	
Human Resources	711240	Cont	Prof/Tech Support Non-Exempt	Benefits Specialist	2/8/2015	Advertised	05-01-15	$ 40,912.00	
Office of Safety and Security	706514	Cont	Prof/Tech Support Non-Exempt	Security Supervisor	9/1/14	Recommendation in Progress	04-20-15	$ 49,440.00	
Office of Safety and Security	708514	Cont	Prof/Tech Support Non-Exempt	Security Support Specialist	1/18/15	Advertised	05-01-15	$ 36,602.00	
Operations/Maintenance	703515	Cont	Classified Non-Exempt	Maintenance Technician	10/17/14	Screening in Progress	05-01-15	$ 43,584.00	
STC Police	722514	Cont	Prof/Tech Support Non-Exempt	Police Dispatcher	12/31/13	Advertised	05-01-15	$ 29,000.00	
STC Police	714514	Cont	Prof/Tech Support Non Exempt	Police Officer	12/10/14	Recommendation in Progress	04-20-15	$ 49,130.00	
STC Police	717514	Cont	Prof/Tech Support Non Exempt	Police Sergeant	12/7/14	Recommendation in Progress	04-20-15	$ 60,460.00	
Information Services, Planning and Strategic Initiatives								**$ 476,151.00**	**$ 476,999.00**
Client Services	704392	Cont	Prof/Tech Support Non-Exempt	Client Services Specialist	7/31/14	Recommendation in Progress	04-20-15	$ 33,156.00	
Infrastructure	712393	Cont	Prof/Tech Support Non-Exempt	Applications Analyst I	1/5/15	Pending Requisition	06-01-15	$ 44,475.00	
Infrastructure	711393	Cont	Prof/Tech Support Exempt	Applications Analyst III	9/30/14	Re-Advertised	05-01-15	$ 72,717.00	
Inst'l Effectiveness and Assessment	701170	Cont	Prof/Tech Support Exempt	Institutional Effectiveness Specialist	1/5/15	Advertised	05-01-15	$ 37,799.00	
Library Services	737101	Cont	Prof/Tech Support Non Exempt	Art Gallery Associate	1/5/15	Recommendation in Progress	04-20-15	$ 36,307.00	
Information Services and Planning	729101	Cont	Prof/Tech Support Exempt	Project Manager - IS&P	8/6/14	On hold	09-01-15	$ 48,248.00	
Instructional Resource Open Lab	700073	Cont	Classified Non-Exempt	Open Lab Technician	3/3/15	Advertised	05-01-15	$ 24,922.00	
Instructional Technologies	706102	Cont	Classified Non-Exempt	Instructional Technologies Technician	1/19/15	Recommendation in Progress	05-01-15	$ 21,782.00	
Instructional Technologies	707271	Cont	Classified Non-Exempt	Instructional Technologies Technician	12/9/14	Recommendation in Progress	05-01-15	$ 21,782.00	
Instructional Technologies	721102	Cont	Classified Non-Exempt	Instructional Technologies Technician	2/4/15	Advertised	05-01-15	$ 22,503.00	
Technology Support	710392	Cont	Prof/Tech Support Exempt	Tech & Client Svcs Manager	5/31/14	Screening in Progress	05-01-15	$ 71,754.00	
Telecom	702392	Cont	Prof/Tech Support Non-Exempt	Network Services Specialist	6/1/14	Recommendation in Progress	05-01-15	$ 40,706.00	
Office of the President								**$ 96,830.00**	**$ 123,506.00**
Office of President	704362	Cont	Classified Non-Exempt	Administrative Assistant	Funding Encumbered	Position Chng for FY16	09-01-15	$ 23,915.00	
Office of President	700202	Cont	Classified Non-Exempt	Administrative Assistant	9/9/08	Position Chng for FY16	09-01-15	$ 23,915.00	
Office of President	703362	Cont	Prof/Tech Support Non-Exempt	Administrative Spec for Board Relations	11/11/11	Screening in Progress	05-01-15	$ 49,000.00	
Student Affairs and Enrollment Management								**$ 385,063.00**	**$ 304,308.00**
Enrollment Services & Records	713612	Cont	Classified Non-Exempt	Records Technician	3/31/15	Requisition in progress	05-01-15	$ 20,780.00	
Student Activities and Wellness	702330	Cont	Prof/Tech Support Non-Exempt	Student Activities Specialist	12/9/14	Recommendation in Progress	04-20-15	$ 36,185.00	
Student Activities and Wellness	720330	Cont	Prof/Tech Support Non-Exempt	Student Activities Specialist	1/19/15	Recommendation in Progress	05-01-15	$ 39,254.00	
Student Affairs & Enrollment Mgt	708190	Cont	Prof/Tech Support Non-Exempt	College Connection Specialist /Recruiter	9/18/14	Recommendation in Progress	05-01-15	$ 33,500.00	
Student Assessment Center	704331	Cont	Prof/Tech Support Non-Exempt	Testing Specialist	2/8/15	Requisition in progress	05-01-15	$ 37,910.00	
Student Financial Services	700068	Cont	Classified Non-Exempt	Financial Aid Technician	12/9/14	Screening in Progress	05-01-15	$ 32,928.00	
Student Financial Services	704440	Cont	Classified Non-Exempt	Financial Aid Technician	10/19/14	Advertised	05-01-15	$ 23,874.00	
Student Outreach Center	705610	Cont	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	14-Nov-14	Recommendation in Progress	04-20-15	$ 39,169.00	
Student Affairs & Enrollment Management	700190	Cont	Executive Exempt	VP Student Affairs & Enrollment Management	-	Advertised	07-01-15	$ 121,463.00	
Budget Unavailable = Budget is allocated and being used for another position, such as a temporary position or direct wage employee							**Grand Total**	**$ 2,670,665.00**	**$ 2,303,934.00**

South Texas College

Full Time Regular Vacant Positions - Partial-Funded Percentage in Salary Pool (Not at 100%)

Partially Funded

As of April 10, 2015

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Proposed Hire Date	Budget
Div Liberal Arts & Social Sciences								**$ 2.00**
Div Liberal Arts & Social Sciences	700250	FUND%-CONT	Administrative Exempt	Dean for Liberal Arts	1/1/14	Position Chng for FY16	09-01-15	$ 2.00
Finance and Administrative Services								**$ 16.00**
Accountability & Management Svcs	705160	FUND%-CONT	Classified Non-Exempt	Accountability Assistant	9/13/09	Requisition in Progress	05-01-15	$ 2.00
Business Office	701184	FUND%-CONT	Prof/Tech Support Non-Exempt	Accountant	10/14/13	Recommendation in Progress	04-20-15	$ 2.00
Business Office	702184	FUND%-CONT	Prof/Tech Support Non-Exempt	Accounting Specialist	4/30/14	Recommendation in Progress	04-20-15	$ 2.00
Cashiers Office	712184	FUND%-CONT	Classified Non-Exempt	Cashier II	9/1/14	Recommendation in Progress	04-20-15	$ 2.00
Cashiers Office	739184	FUND%-CONT	Prof/Tech Support Exempt	Systems Analyst I - FAS	11/1/13	Advertised	05-01-15	$ 2.00
Custodial	730502	FUND%-CONT	Classified Non-Exempt	Custodian	5/12/14	Recommendation in Progress	04-20-15	$ 2.00
Custodial	700117	FUND%-CONT	Classified Non-Exempt	Lead Custodian III	1/31/14	Recommendation in Progress	05-01-15	$ 2.00
Human Resources	704240	FUND%-CONT	Administrative Exempt	Assistant Director of Human Resources	9/1/14	Advertised	06-01-15	$ 2.00
Information Services, Planning and Strategic Initiatives								**$ 18.00**
Infrastructure	702393	FUND%-CONT	Prof/Tech Support Exempt	Applications Analyst II	8/31/13	Re-Advertised	05-01-15	$ 2.00
Infrastructure	704395	FUND%-CONT	Prof/Tech Support Exempt	Information Tech Risk and Sec Mgr	5/31/14	Recommendation in Progress	04-20-15	$ 2.00
Infrastructure	707392	FUND%-CONT	Prof/Tech Support Non-Exempt	Reporting Analyst II	3/31/14	Recommendation in Progress	05-01-15	$ 2.00
Infrastructure	705393	FUND%-CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	7/31/11	Recommendation in Progress	05-01-15	$ 2.00
Infrastructure	710395	FUND%-CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	8/31/13	Recommendation in Progress	05-01-15	$ 2.00
Infrastructure	715393	FUND%-CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	10/31/13	Recommendation in Progress	05-01-15	$ 2.00
Inst'l Effectiveness and Assessment	701171	FUND%-CONT	Prof/Tech Support Exempt	Project Manager - IEA	3/16/14	Pending Requisition	05-01-15	$ 2.00
Library Public Services	700031	FUND%-CONT	Classified Non-Exempt	Library Tech	5/23/14	Pending Requisition	05-01-15	$ 2.00
Library Public Services	731101	FUND%-CONT	Prof/Tech Support Exempt	Librarian III	7/31/14	Advertised	05-01-15	$ 2.00
Office of the President								**$ 2.00**
Office of President	701369	FUND%-CONT	Administrative Exempt	Director of Fundraising	On hold	On hold	09-01-15	$ 2.00
Student Affairs and Enrollment Management								**$ 10.00**
Advising	732332	FUND%-NEW	Prof/Tech Support Non-Exempt	Advisor	9/1/14	Requisition in Progress	06-01-15	$ 2.00
Advising	730332	FUND%-CONT	Prof/Tech Support Non-Exempt	Special Programs Spec	Funding Encumbered 2011	Budget Unavailable	06-01-15	$ 2.00
Student Affairs & Enrollment Mgt	703190	FUND%-CONT	Administrative Exempt	Director of College of Connections & Adm-Dual Enr	10/24/10	Recommendation in Progress	05-01-15	$ 2.00
Student Financial Services	722440	FUND%-CONT	Prof/Tech Support Non-Exempt	Financial Aid Outreach Spec	9/1/14	Budget Unavailable	06-01-15	$ 2.00
Student Outreach Center	723610	FUND%-NEW	Prof/Tech Support Exempt	Coord of Dual Enrollment	9/1/14	Advertised	05-01-15	$ 2.00
Budget Unavailable = Budget is allocated and being used for another position, such as a temporary position or direct wage employee					**Grand Total**			**$ 48.00**